

**REGULAR MEETING OF THE  
HUNTLEY FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
January 25, 2011**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Miller. Trustee Kunde was absent.

The meeting participants said the Pledge of Allegiance.

Tom Sawyer from Sawyer Falduto Investment presented the Board with the quarterly report. Mr. Sawyer said the HFPD accounts are going well.

Treasurer Olson motioned to roll over the CDAR coming due on February 17, 2011 into another CDAR seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$395,729.63 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

There was some discussion regarding the 2002 fire protection notes and their pay off date. Chief Saletta will call Eric Anderson from Harris Bank to find out the actual date they can be paid off in full.

Secretary Bayser motioned to approve the regular meeting minutes of December 14, 2011 as distributed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the closed meeting minutes of December 14, 2011 and keep them closed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to keep all meeting minutes closed from July 2010 through December 2010 and keep all prior meeting minutes closed seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Correspondence: McHenry County Trustees Meeting will be January 31 at Chalet Hills.

There will be administration training for trustees through the Illinois Association of Fire Protection Districts in March.

Ottosen, Britz, Kelly Cooper Gilbert & DiNolfo, Ltd will be increasing their fees from \$180.00/hour to \$190.00/hour.

The International Conference of Fire and Rescue Executives will be held in Seattle in October.

The assessment for exempt properties letter needs to be signed by Treasurer Olson.

A notice from the Illinois Department of Revenue announced our CPI for 2011-2012 to be 1.5%

Attorney's Report: Treasurer Olson motioned to approve Resolution 2011-01 Intergovernmental Agreement Village of Huntley (Impact Fees) seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve Resolution 2011-02 Intergovernmental Agreements for Vehicle Maintenance Services seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Property Acquisition to be discussed in Closed Session.

The Annex Lease Agreement to be discussed in Closed Session.

We received a letter from the Illinois Department of Labor regarding work that was done at the training tower 3 years ago. The letter claims the HFPD did not following the prevailing wage ordinance for a soil bore test. Deputy Chief Caudle said the appropriate paperwork was filed with the Illinois Department of Labor.

There was some discussion regarding a possible increase in ambulance fees. Andres Medical Billing is co-sponsoring a fire department revenue seminar in Arlington Heights. We will attend and make any recommendations to the Board.

Chief Saletta provided Attorney Miller with dates for training on legal issues. Additional dates will have to be obtained since the original dates will not work for Attorney Miller.

Department of Insurance Request to be discussed in Closed Session.

Chief's Report: The statistical reports were included in the Board packets. The District had 3,546 calls for 2010.

Deputy Chief Mallegni gave the station reports.

We received a grant for \$5,800.00 which we put towards an electric efficiency program. This program replaces all the lights on the high bay fixtures at the stations. The original cost of the program was \$9,700.00 but with the grant we spent \$3, 880.00.

Deputy Chief Mallegni gave the apparatus report. Basic maintenance was completed on all the vehicles and everything is going well. The new engine should arrive in April or May.

The customer service program has a survey return rate of 47%.

There is no meeting scheduled with Labor Management. There may be an issue regarding yearly NFPA physicals. Chief Saletta will call a special meeting to discuss the physicals.

The Board of Commissioners included their meeting minutes in the Board packets. Treasurer Olson motioned to approve the stipend request for the Board of Commissioners per the amount indicated seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed. The Board of Commissioners held the interviews for the new full time firefighter list a week ago Saturday. There will be 48 people on the new list and should be posted March 8.

There is nothing new with SEECOM.

There is nothing new with the wireless alarm system.

For the legislative report, there is concern about a NFPA standard change that will require a 90 second delay when a fire alarm goes off at a business; they want to call the business owner first before sending out the fire department. The Illinois Fire Chief's Association is addressing this issue with the International Association of Fire Chiefs.

There is nothing new with grants.

There is nothing new with the villages of Hampshire and Lake in the Hills.

Deputy Chief Mallegni and Chief Saletta attended a HAART meeting regarding property taxes. The District has been trying to complete an inspection on a restaurant on Freeman Road but there is no response. This issue will be forwarded to the Village of Huntley. A developer brokerage firm is holding a marketing meeting on February 2, all taxing bodies will attend. A picture of the new assisted care facility was passed around. The facility will be located next to Heritage Woods. Centegra is asking for help in support of their new hospital. Treasurer Olson motioned to authorize Chief Saletta to send a letter of

support of the new hospital to the appropriate personnel seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

There is nothing new with the Fire Corps.

Deputy Chief Caudle gave the report for station four. We are still on target for a May 1 completion date.

There is nothing new with the foreign fire tax.

Chief Saletta distributed the confirmations for those attending the NIAFPD Conference.

We received the official notification of our ISO rating lowering in unincorporated areas from an 8b to a 6. The new rating takes effect 2/1/2011.

Included in the Board packet was the over time report for year ending 2010. For the year, our overtime expenses were \$87,873.00 using 7g rates. In 2009, our overtime expenses were \$115,000 using regular overtime rates. In 2005, our overtime expenses were \$212,000.

The District would like to purchase a rapid deployment water craft unit. The expenses will be covered under a line item expense (Specialized Rescue) and cost around \$4,500.

Chief's New Business: Trustee Davis motioned to approve the purchase of a HazMat and Specialized Rescue trailer not to exceed \$7,500 seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

A copy of the performance plans for all senior staff was included in the Board packet.

Deputy Chief Caudle and Chief Saletta will attend the MABAS Conference in Peoria February 21-22. D/C Caudle will attend through February 23. The February regular Board meeting will be canceled and a Special meeting will be held on March 2 at noon at the Annex Building.

Treasurer Olson motioned to agree to the request of the Honor Guard to allow one person off shift February 11 – 13 to attend the Honor Guard Conference seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to grant tuition reimbursement for Firefighter Joshua Koelper per District policy and also for the IAFC Association seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Personnel issues to be discussed in Closed Session.

There is no old or new trustee business.

Public Comments: Terry Hora asked why when he called 911 for an odor investigation the call went through two 911 operators. Deputy Chief Caudle said, the Huntley Police Department are dispatched through Lake in the Hills and they need to know about the call. If you call on your cell phone it will go directly to SEECOM. Joseph Mahoney commented on this as well.

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss appointment, employment, discipline, performance or dismissal of specific employees; purchase or lease of real property or setting of a price for sale or lease of district property; litigation, pending or probable involving Chief Saletta, Deputy Chiefs Mallegni and Caudle and Attorney Miller seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed and the meeting ended at 7:54PM.

The Board returned to open session at 8:17 PM.

Motion made by Trustee Olson to extend the amended lease agreement with International Water Werks Inc. for the annex property at 11480 Kreutzer Rd. until April 30, 2012, second by Trustee Davis. Roll Call: President Brown - aye, Treasurer Olson – aye, Secretary Bayser – aye, Trustee Davis – aye. Motion carried.

Motion made by Trustee Olson to adjourn at 8:19 PM, second by Trustee Davis. Roll Call: President Brown - aye, Treasurer Olson – aye, Secretary Bayser – aye, Trustee Davis – aye. Motion carried.

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President Milford Brown

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Secretary Bonnie Bayser