

**REGULAR MEETING OF THE
HUNTLEY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
January 26, 2010**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:31PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorneys Karl Ottosen and Joe Miller. Trustee Kunde was absent.

The meeting participants said the Pledge of Allegiance.

Tom Sawyer from Sawyer-Falduto Investment, gave a quarterly overview of the HFPD accounts. All the accounts are looking good at this time.

The HFPD accounts are all laddered. Secretary Bayser motioned to approve the CDAR coming due on February 18 and to continue laddering them through August seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

Treasurer Olson motioned to approve the Treasurer's Report and Account's Payable in the amount of \$176,232.71 seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

The independent audit was completed and distributed with a cover letter from Jim Gioia.

We received the final settlement sheet for the tax disbursement from McHenry County. The final settlement sheet was verified against the funds we received.

Secretary Bayser motioned to approve the Special Meeting Minutes of December 15, 2009 as distributed seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of December 15, 2009 and have them remain closed seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

The District received thank you letters from Centegra Health and Family Health Partnership Clinic in Woodstock for our donations from the sale of pink t-shirts for Breast Cancer Awareness.

We received two tax challenges, one from Com Ed and another from a business on Oak Creek Parkway.

We received a letter from IFPD confirming that we renewed our membership with them.

Attorney's Report: Deputy Chief Caudle filed the required paperwork for the highway access permit for station 4 to be able to access Algonquin Rd. westbound.

There will be a hearing via telephone, on February 17 for the Lease/Hold Interest/Tax Exemption for 11470 Kreutzer Rd with Kane County.

Property acquisition to be discussed in Closed Session.

The Foreign Fire Insurance Board has been established. Secretary Bayser motioned to allow the Fire Chief to approve the spending of the Foreign Fire Insurance Tax within his spending limits seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

Secretary Bayser received a letter from the attorney for the Village of Lakewood requesting all the names and home addresses of the members of the HFPD. A copy of the letter was given to Attorney Ottosen.

The District's Certified Fitness Trainer developed a waiver for the interested parties to sign, the waiver was given to Attorney Miller for review and approval.

Miller, Buettner and Parrot have been working with the District regarding the new dependency health insurance coverage laws.

Chief's Report: There were 3,114 calls for 2009 which is one more call than 2008. In 2009, twenty different agencies used the training tower. A graph was distributed showing the percentage of calls to Del Webb since 2004. The call volume has steadily increased in Del Webb from 21.49% to 31.07% in that time period. The third ambulance usage increased from 71.8% to 89.3%.

Deputy Chief Mallegni gave the station report which was included in the Board packet. Also, the triple catch basins were cleaned by Safety Kleen at all three stations.

Deputy Chief Mallegni reported on the maintenance division. Rob Territo has received additional certifications. Mr. Territo will also be attending more classes during the year. Everything else is going well.

The Customer Service Program is going well. We did have one complaint this month from a forced entry incident. The home owner is in Florida for the winter and their smoke detectors were going off. The drapes were closed and we couldn't see into the resident. We told the home owner to submit the claim to their insurance company and contact us if there are non-covered costs.

We sent a reply back to Labor Management for the "demand to bargain". We are waiting to hear back from them.

The Board of Commissioners did not meet this month. The Captain's list expires in April and the Lieutenant's list expires in October of 2010.

SEECOM hire a new director, Linda Luehring. She has 37 years experience and all is going well. We should be hearing soon about the upcoming rate increase.

There are 15 items on the Legislative Report.

The District received additional questions regarding our AFG grant for turnout gear which means there is a good possibility of getting our grant.

The Village of Hampshire sent the District a letter informing us that we still have \$43,000.00 in impact fees.

There is nothing new with the Village of Lake in the Hills.

A projects list and the 2010 goals and objectives from the Village of Huntley was included in the Board packets. Deputy Chief Mallegni met with Dave Johnson regarding adopting hydrants for snow removal.

The Fire Corps will be assisting at the Health Fair at Del Webb and the Huntley Expo. They will also be assisting the firefighters with a Home Inspection Program for The Green Trees Senior Housing Project to help them replace smoke detector batteries and provide CO detectors.

There is nothing new with the wireless alarm system program.

Chief Saletta submitted a FOIA request to the McHenry County Health Department regarding any results from the family picnic investigation.

Deputy Chief Caudle is working with Smith Engineering regarding the final approval for zoning. The Village of Algonquin is working with us as well.

Treasurer Olson motioned to concur with the Building Committee to approve Williams Architects to design station #4 pending the attorney's approval of the contract seconded by Secretary Bayser. Roll call noted all voting members aye motion passed. Attorney Miller would like us to form a trust account to avoid any potential legal entanglements.

The confirmations for the NIAFPD conference were in the Board packets.

The Board of Trustees would like to order new shirts to replace the old ones.

Chief Saletta received a telephone call from the Fire Chief in Wilmette. The city of Wilmette was about to pass a residential sprinkler ordinance but then the vote changed due to other interested parties who are trying to object to it. The chief advised the Wilmette chief of our experience with outside interests.

New Business: Trustee Davis motioned to recommend to the Board of Commissioners to hire a full time firefighter to fill the short shift seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

The "adopt a hydrant" program was listed on our website and the Village of Huntley's website, we will also post it in our newsletter. The hydrants are the responsibility of the village but the District duty crews are assisting the village in cleaning away the snow from the hydrants.

The Illinois Premise Alert Program Act allows people with physical or mental handicaps to register with the dispatch center so dispatch can inform the responding parties of the handicap and where someone who is bedridden may be located in the resident. This program will take effect January 2010.

The performance plans for DC Mallegni, DC Caudle, Captain Ravagnie, FM Link, Lt Kresal and FPO Madziarek were included in the Board packets.

Trustee Davis motioned to send Deputy Chief Caudle to the CPSE Conference for accreditation March 9 – 12 not to exceed \$2,000.00 which includes airfare, registration and hotel seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

Treasurer Olson motioned to sponsor Michael Kresal to Firefighter in Training Program per district policy seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

Treasurer Olson motioned to approve the tuition reimbursement request from Bryan Szymczak per department policy seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

The Annual Report is being worked on. A draft copy will be complete by the March meeting.

A bar graph, that was included in the Board packet, was designed to show the overtime usage over the last several years. There was a slight increase in 2009.

Personnel issues to be discussed in Closed Session.

A change in the meeting date for the February Board meeting was discussed but no decision was made.

Trustee Davis motioned to approve Chief Saletta to attend the Congressional Conference in Washington DC April 28-29 seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

Trustee Davis motioned to declare fitness equipment surplus that is inventoried on the list of fitness equipment seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

Old Business:

Treasurer Olson motioned to nominate Chief Saletta for Chief of the Year with the IFCA seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

New Business:

The District has 3 AED's that were already declared surplus available for donation to non-profit organizations. We will list them in our newsletter to see if there are any interested parties.

Public Comments: Mr. Sean Smith of 9921 Chetwood Drive Huntley, IL said he knows the new Executive Director of SEECOM, Linda Luehring and she is outstanding. SEECOM is lucky to have her and she has a lot of work on her hands.

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session inviting in Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle, Attorney Miller, Attorney Ottosen and Realtor Tom Hall to discuss appointment, employment, discipline, performance or dismissal of specific employees; collective bargaining matters of consideration of salary schedules for one or more classes of employees; purchase or lease of real property or setting of a price for sale or lease of district property seconded by Trustee Davis. Roll call noted all voting members aye motion passed and the meeting ended at 7:54PM.

President Milford Brown

Secretary Bonnie Bayser