

**REGULAR MEETING OF THE  
HUNTLEY FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
July 26, 2011**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Trustee Mahoney, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Miller.

The meeting participants said the Pledge of Allegiance.

There were no presentations.

Treasurer Olson said there is no action to be taken on the HFPD accounts.

Chief Saletta spoke to Eric Anderson regarding the payment in full on our note. Mr. Anderson will send a sample resolution and sample letter for the registrar for payment for September or October. Mr. Anderson said our EAV may go down as much as 11% but we will still have sufficient funds to pay off our note.

Treasurer Olson motioned to approve the Treasurer's Report and Account's Payable in the amount of \$673,132.26 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to approve the Regular Meeting Minutes of June 28, 2011 as distributed seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of June 28, 2011 and keep them closed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Correspondence: We received a bankruptcy notice for a resident.

Attorney's Report: The fee schedule review for Fire Service Recovery will be tabled until the August meeting.

Property Acquisition to be discussed in Closed Session.

There is no update regarding the Illinois Department of Labor Request.

There has been no notification or written opinion regarding the Pension Fund Appeal.

Regarding the Regency Square Roadway, Plote litigation, the judge has dismissed the case against the HFPD with prejudice.

The Board approves of General Order #6 Payroll Policy.

The Huntley Fire Protection District and District #158 will not be opposing the apportionment of burden of taxation.

Letter of Agreement with Local 4106 has some wording changes. Chief Saletta will draft the language for the captain call back.

Attorney Miller mentioned a new hire bill has been approved and waiting to be signed by the governor.

Chief's Agenda: All statistical reports were in the Board packet. The District is projected to have 3400 calls for 2011.

Deputy Chief Mallegni gave the facilities report. Treasurer Olson motioned to approve a new generator for station one not to exceed \$75,000.00 pending the final approval of President Brown seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Captain Wilson gave the apparatus maintenance report. The Equipment Committee will be putting together the specifications for a new command vehicle. Captain Wilson distributed a history report of repairs made on our vehicles to the Board. Secretary Bayser motioned to accept an offer of \$20,500.00 to sell the 1990 Mack Rescue Squad seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

The Customer Service Program currently has a return rate of 55% There were no complaints this month.

There is nothing new with Labor Management. The next meeting is September 12.

The Board of Commissioners submitted their meeting minutes and stipend request for January 2011 through June 28, 2011. Trustee Davis motioned to approve the stipend request for the Board of Commissioners as requested seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

There is nothing new with SEECOM. Chief Saletta has a meeting with them in two weeks.

The Board received an update of the wireless alarm systems at the McHenry County Trustees dinner July 25.

Chief Saletta sent out a legislative report from Lobbyist Margret Vaughn.

The AFG grant application is opening soon. We are going to put in for a driver simulator under a regional grant.

There is nothing new with the Village of Hampshire. There is a slight change in our toll way response.

The Village of Lake in the Hills has nothing new.

There is nothing new with the Village of Huntley.

The Fire Corps will be helping at the State Fair in August.

Deputy Chief Caudle gave the station four report. They are working on the punch list for the station 4. Deputy Chief Caudle will be meeting with the Executive Board of the Christ United Methodist Church to discuss the plans for the 9/11 Ceremony. Instead of working on the newsletter early, we will put a half page ad in the Farmside. Treasurer Olson motioned to approve the "Pink T-Shirt" project for 2011 seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

There is nothing new with the Foreign Fire Tax.

Deputy Chief Caudle, Chief Saletta and Trustee Mahoney will be attending FRI 2011 in Atlanta August 25 – 28.

Deputy Chief Caudle sent the link to our Face Book page to the Board. There are 150 people who "like" us.

Captain Ravagnie and Lt Liggett will team up with other departments to put together the Fire Ops 101 for Elected Officials.

Admin Professional Carol Fulton will be sending the reports to Fire Recovery to recoup any possible funds.

Captain Eeg finished a cost analysis for the NFPA physicals; we saved \$13,000 over the previous year.

The Overtime Report was in the Board packet. We are a little higher than last year but still well below previous year's expenditure because of 7g.

Deputy Chief submitted the ACR Report for Accreditation.

Chief's New Business: Treasurer Olson motioned to approve HFPD Policy 1.61 Part Time Hiring Procedure seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Chief Saletta asked if Trustee Davis or Treasurer Olson would be interested in being nominated for Chief Fire Officer Emeritus. There may be some interest from Treasurer Olson.

The HFPD did well regarding our annual Illinois Public Risk Audit. They said we are doing well with our policy and procedures and recommend we implement a light duty policy. Deputy Chief Mallegni serves on the statewide committee.

Treasurer Olson motioned to approve a draft policy for CPR and First Aid Classes seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

There was some discussion regarding non-emergency ambulance transports. The Board does not want to move forward with non-emergency ambulance transports.

Personnel issues to be discussed in Closed Session.

Captain Ravagnie is starting to plan this year's Children's Christmas Party for December 3, 2011 at station four at 3:30. Treasurer Olson motioned to help fund the Children's Christmas Party in the amount of \$500.00 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Sherman Hospital's CEO and CFO would like to meet with Chief Saletta about operations and our relationship with them. Chief Saletta and Deputy Chief Caudle will attend the meeting. The Board sees no reason for the HFPD to leave Provena St. Joes Hospital as our medical resource hospital.

Old Business: Nothing

New Business: Secretary Bayser asked the Board if they had any topics for continuing education classes. There was some discussion.

Public Comments: None

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss: appointment, employment, discipline, performance or dismissal of specific employees; purchase or lease of real property or setting of a price for sale or lease of District property, inviting in Deputy Chief Mallegni, Deputy Chief Caudle, Chief Saletta and Attorney Miller seconded by Trustee Davis. Roll call noted all voting members aye, motion passed and the meeting ended at 8:17 PM.

---

President Milford Brown

---

Secretary Bonnie Bayser