

**REGULAR MEETING OF THE  
HUNTLEY FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
July 27, 2010**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Kunde, Trustee Davis, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle.

The meeting participants said the Pledge of Allegiance.

Chief Saletta introduced Lieutenant Bill Kresal who gave a brief description of a near drowning of a 5 year old girl at Sting Ray Bay. Lt. Kresal introduced Cindy Amore who represents the American Heart Association and Centegra Health Systems. Ms. Amore then presented each of the life guards who performed CPR on the little girl with a certificate of outstanding achievement and thanks from the AHA and Centegra. The lifeguards are Haylay DeVoe, Nicole Hannah and Andrew Serrata. The parents of the little girl also thanked the lifeguards and the crew from the HFPD who helped save their daughter and said thank you so much, she will be with us a long time. Debbie from the Huntley Park District also thanked the lifeguards for being a great team who works together and trains weekly. Thank you for your hard work and protection. Firefighter Ed Gearen added that the lifeguards took a worst case scenario and made it a best case scenario, well done. Firefighter Scott Verdonck commended the lifeguards and said they did a great job and were very professional.

The Board took a 5 minute break at 6:40.

Attorney Joe Miller entered the meeting at 6:41.

The regular meeting resumed at 6:45.

John Falduto from Sawyer Falduto Investment presented the Board with the quarterly report. Mr. Falduto said the HFPD accounts are positioned nicely.

Chief Saletta recognized Deputy Chief Mallegni for applying for and successfully receiving his Chief Fire Officer Designate. The Board congratulated Deputy Chief Mallegni.

Treasurer Olson mentioned that the CDAR that came due on July 2 was reinvested. The account at American Community Bank will be left as is for now.

Treasurer Olson motioned to approve the Treasurer's Report and Account's Payable in the amount of \$736,269.00 seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to approve the Special Meeting Minutes of June 22 as presented seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of June 22 and have them remained closed seconded by Trustee Kunde. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to approve the Special Meeting Minutes of June 23 as presented seconded by Trustee Kunde. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to keep closed the reviewed Closed meeting minutes of July 2009 through June 2010 and have them remained closed including all prior Closed meeting minutes seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

Correspondence: We received notice from the Northwest Herald that the Prevailing Wage Ordinance was published in their newspaper.

We received a notice of unclaimed property from the state which is non-applicable.

The McHenry County Board of Review is changing the way it sends it notices. They will now email them instead of regular mail. Chief Saletta, one Deputy Chief and Attorney Miller will receive the notices and Chief Saletta will distribute them to the Board.

We received an advisory notice from the Department of Labor that a change is coming in August regarding domestic and sexual violence and leave time from work. Chief Saletta gave the information to Attorney Miller to review.

We received a letter of resignation from Firefighter Tom Aagesen. Mr. Aagesen is going to Downers Grove Fire Department, he leaves in good standing. Deputy Chief Mallegni gave Mr. Aagesen an exit interview. Mr. Aagesen typed up 3-4 pages of suggestions on department Operations.

Attorney's Report: Treasurer Olson motioned to approve Resolution 2010-16 Ingress/Egress Easement Agreement with Christ United Methodist Church with changes and approval by district attorney seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

Chief Saletta presented a draft agreement with MABAS 5 and a Rehab vehicle. The draft copy was given to Attorney Miller and he will draft an intergovernmental agreement for the August meeting.

Property acquisition to be discussed in Closed session.

MABAS 5 has a bariatric ambulance which is used for heavy patients. Crystal Lake Fire Department has a bariatric ambulance and is available on a mutual aid basis, they may require some sort of help with expenses in the future.

Chief's Report: All reports were included in the Board packets. The number of EMS calls to the new Sherman Hospital has increased by 40% and only 15% to Provena St. Joes Hospital. The number of calls to Sun City has decreased for the month. We are still on track to have 3500 calls for 2010. There was a decrease in the third ambulance staffing due to vacations, Kelly days, red shift being down a person. Firefighter Aagesen's resignation will add to staffing problems.

There isn't an official report regarding the cause of the Muir fire but one of the insurance companies concluded that there was an improper installation of ground outdoor lighting. The gas meter was ruled out as a cause.

Deputy Chief Mallegni gave the station reports. There have been no leaks in the roofs at the stations with all the rain that came down last Friday.

Captain Wilson presented the Equipment Committees recommendation for a new engine. They would like purchase the engine from Ferrara Fire Apparatus Inc. with a HME chassis.

The Board took a 10 minute break at 7:30 to look at the new ambulance. The meeting resumed at 7:43.

Treasurer Olson motioned to approve the purchase of a Ferrara fire engine not to exceed \$400,000.00 per the Equipment Committee's recommendation seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

Captain Wilson said everything else is going well with the apparatus maintenance. Rob, our mechanic, took two tests on Tuesday to further his certifications.

The Customer Service Survey program has a return rate of 52%.

The Collective Bargaining Committee will be meeting with the Board of Commissioners Thursday to go over the Captain's Test results. The Lieutenants exam will be held on October 22. The Commissioners submitted their meeting minutes and a stipend request. Trustee Davis motioned to approve the stipend request for the Board of Commissioners as presented seconded by Secretary Bayser. Roll call noted all voting members aye motion passed. Steve Berry will be sworn in as the new commissioner in August replacing John Nixon. Also, the new captain's list will be good for two years and the upcoming lieutenant's list will be good for three years.

Linda Luerhing, Executive Director of SEECOM, would like to come to the next Board meeting in August. There are some possible partnerships for alternative dispatch situations being discussed.

A spreadsheet was in the Board packet regarding the wireless alarm companies that gave presentations at the June meeting. There was some discussion. This item was tabled until for the August meeting.

The legislative bills that were signed are in the Board packet. In September there will be a meeting to agree upon an agenda for the legislators.

There is nothing new with the grant applications.

The District still has funds available at the Village of Hampshire through impact and developer fees.

The Village of Lake In The Hills will hold Sunset Fest during Labor Day weekend.

An update of the projects going on in the Village of Huntley was included in the Board packet. Fall Fest will be held September 24 -26, 2010.

The Fire Corps will participate in Sunset Fest and Fall Fest along with the school programs for Fire Prevention Week, Green Trees Project and the Illinois State Fair in Springfield. Compliments to Chuck Bayser who made a display board on his own and he is working on a 9/11 dedication board.

Deputy Chief Caudle gave an update of the station four project. A courier was found to transport the steel from one of the Twin Towers in New York to Huntley. The Construction Committee did a phenomenal job with the station four project. Christ United Methodist Church offered to let us use their reception area after the ground breaking ceremony on September 11, 2010.

The Foreign Fire Tax Committee meets again August 2.

The Rural Addressing Program is almost complete. We hired back several people on the 7g agreement.

There is nothing new with the ISO evaluation.

Our health insurance renewal is in October. Deputy Chief Mallegni met with Miller, Bittner and Parrot. Other insurance companies have called to give quotes. The Insurance Committee will meet once all the quotes are in.

Trustee Davis motioned to approve station four expenses not to exceed a total amount of \$3,063,328.00 seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

Trustee Davis motioned to approve the hire of one replacement full time firefighter per District policy seconded by Treasurer Olson. Roll call noted all voting members aye motion passed.

Treasurer Olson motioned to approve the server upgrade in the amount of \$18,500.00 seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

Secretary Bayser motioned to approve the purchase of 5 District Flags for the stations, Honor Guard and the annex building in the amount of \$7,386.20. Roll call noted, President Brown-no, Secretary Bayser-yes, Treasurer Olson-yes, Trustee Kunde-yes, Trustee Davis-yes motion passed.

The Accreditation Compliance Report was completed and submitted by July 16, 2010.

The FRI Conference is August 24 – 28, 2010 in Chicago, all reservations and registrations are complete.

The District will be participating in the MABAS Deployment Exercise on August 26<sup>th</sup> by sending an ambulance.

Treasurer Olson motioned to declare surplus 2 refrigerators, 2003 Med Tec ambulance, one ID Printer and one freezer seconded by Trustee Davis. Roll call noted all voting members aye motion passed.

The draft copy of the Awards Policy looks good. Deputy Chief Caudle will send an updated draft to the Trustees. An Awards Committee will be established.

Personnel issues to be discussed in Closed Session.

Treasurer Olson motioned to approve a donation in the amount of \$300.00 to the Illinois Firefighter Life Safety Task Force “Everyone Goes Home” all volunteer programs seconded by Secretary Bayser. Roll call noted all voting members aye motion passed.

The Trustee Board meeting of August 17 will be cancelled and a Special Meeting will be held August 31, 2010.

Trustee Agenda:

There was no Old or New Business

There were no Public Comments.

Secretary Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss appointment, employment, discipline, performance or dismissal of specific employees; purchase or lease of real property or setting of a price for sale or lease of district property inviting in Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Joe Miller seconded by Treasurer Olson. Roll call noted all voting members aye motion passed and the meeting ended at 8:52PM.

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Milford Brown-President

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Bonnie Bayser-Secretary