

**REGULAR MEETING OF THE  
HUNTLEY FIRE PROTECTION DISTRICT  
BOARD OF TRUSTEES  
June 28, 2011**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:00PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Trustee Mahoney, Chief Saletta, Deputy Chief Mallegni and Deputy Chief Caudle.

The meeting participants said the Pledge of Allegiance.

Chief Saletta gave the historical background of the Huntley Fire Protection District.

Deputy Chief Caudle talked about how station four got it's start and all that was involved in the construction of the building.

Chief Saletta introduced the Board of Trustees and the Board of Commissioners.

Deputy Chief's Mallegni and Caudle announced and distributed the many years of service pins that were awarded to the employees. Al Wiesneth was awarded a pin for 45 years of service.

Attorney Miller entered the meeting at 6:25PM.

Chief Saletta introduced the three firefighters being promoted to Lieutenant: Chris Liggett, Robert Smith Jr. and Ken Larsen. Each firefighter introduced their family and friends and had a family member pin their Lieutenant badge on their uniform. Deputy Chief Caudle explained the significance of the Challenge Coin and presented each Lieutenant with their silver Challenge Coin. The Board of Commissioners presented each Lieutenant with a plaque of congratulations.

Chief Saletta introduced the three firefighter candidates, Chad Roth, Mathias Shulien and Eric Rose. Each person introduced their family and friends. Attorney Miller administered the Oath of Office, they signed the Code of Ethics and had their badges

pinned to their uniform from a family member. The Board of Commissioners presented each with a “welcome to the department” letter.

Deputy Chief Caudle and Deputy Chief Mallegni presented Chief Saletta with a Letter of Commendation for his strategic planning, his excellent management skills and future planning abilities. Deputy Chief Mallegni pinned a bar on Chief Saletta’s uniform.

Treasurer Olson motioned to take a refreshment break at 6:50 PM seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

The Board of Trustee meeting resumed at 7:13 PM.

Treasurer Olson motioned to reinvest the CDAR coming due on July 21, 2011 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to move \$2,444,564.00 from the General Fund to the Schwab Operating Fund seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Chief Saletta spoke to Eric Anderson regarding the payment in full on our note. Mr. Anderson will send a sample resolution and sample letter for the registrar for payment for September or October.

Lieutenant Bill Kresal, with his wife PJ, wanted everyone to know that after 25 years of service with the Huntley Fire Protection District he is proud to be a member of the department and has never missed anything for the fire department. He thanked the Board of Trustees, the Board of Commissioners and all the members of the department for their prayers, visits and cards when he was on medical leave. Thanks to everyone.

Fire Marshal Link said he has a standard plan review for Deer Path Supportive Living Facility. They want to put up a storage barn and would like to have a pass on it being sprinklered. The Board of Trustees want to know what will be stored in the barn and would like to hear back from Deer Path before they make their decision.

Trustee Davis motioned to approve the Regular Meeting Minutes of May 24, 2011 as distributed seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of May 24, 2011 and keep them closed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Correspondence: There will be a public hearing for zoning on a construction trailer for Bakley Construction. Fire Marshal Link will attend this meeting.

We received a bankruptcy notice for a resident.

We received a letter regarding tax year 2011 from the Illinois Department of Revenue adjusting the EAV between Kane and McHenry County. The Board will see what if the school district is taking the lead. Deputy Chief Mallegni will contact Mr. Altmayer from District 158.

Sawyer Falduto sent a Wrap Fee Program brochure regarding the background and education of the employees of their company.

The Fire Chief from Lakeview MN sent a notice about upcoming events for the 10 year anniversary of 9/11.

Attorney's Report: Secretary Bayser motioned to approve Ordinance 2011-03 Establishing Fees for Fire Service Cost Recovery seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed. The Board asked Chief Saletta to put the fee schedule back on the agenda for discussion at next month's meeting.

Secretary Bayser motioned to approve Resolution 2011-05 Prevailing Wage seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve Resolution 2011-04 Service Agreement with Fire Recovery USA seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve Resolution 2011-03 Intergovernmental Agreement with Algonquin LITH FPD seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Social Media Policy as distributed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Property Acquisition to be discussed in Closed Session.

There is nothing new with the Illinois Department of Labor Request.

There has been no notification or written opinion regarding the Pension Fund Appeal.

Regarding the Regency Square Roadway, Plote litigation will be dismissing the HFPD with prejudice at their next meeting.

Chief Saletta will write up a policy regarding the payroll policy and the unemployment compensation act for the next meeting.

Attorney Miller thinks we don't have to do anything at this time regarding genetic information and our hiring policies.

Letter of Agreement with Local 4106 to be discussed in Closed Session.

Chief's Agenda: All statistical reports were in the Board packet. The District is projected to have 3300 calls for 2011. Station four should have about 600 – 700 calls.

Deputy Chief Mallegni gave the facilities report.

Deputy Chief Mallegni gave the maintenance report. We had 2 ambulances down, one is currently fixed and the other Rob Territo is working on. The Equipment Committee will start developing specifications for a new truck and a new command vehicle. We have received a few calls regarding the sale of the squad. The offers have been quite low. Would the Board consider lowering the amount we are asking? The Board wants to wait a little while and see what happens.

The Customer Service Program currently has a return rate of 52% There was a concern with Centegra and the way we were coming into the facility. Deputy Chief Caudle has been speaking with the staff at Centegra and have figured out a better way to get into the facility. We will have lunch with the staff of Centegra in July.

Labor Management had a meeting a few weeks ago.

The Board of Commissioners are meeting tonight.

There is nothing new with SEECOM.

The private wireless alarm industry is taking action because they feel the fire departments are taking business away from them.

There is nothing new with the legislative report.

Deputy Chief Mallegni and Maria Piszczor attended a workshop for the AFG 2011 grant. The application site is not open yet.

There is nothing new with the Village of Hampshire.

The Village of Lake in the Hills is having their Rib Fest July 8-10. The District will be in attendance with a golf cart. The Fire Corps will not be involved in this event.

The Village of Huntley will have a Safety Fair at the Farmers Market.

The Fire Corps helped out at Camp I Am Me and will be helping at the State Fair in August.

Deputy Chief Caudle gave the station four report. The station will be operational on July 5 at 0700. The ribbon cutting for the station will be on July 26 at 5:15 PM with the villages of Huntley and Algonquin Chamber of Commerce. The Board said they are pleased with the building and everyone involved did a great job.

There is nothing new with the Foreign Fire Tax.

The office operations manual is a work in process.

Deputy Chief Caudle, Chief Saletta and Trustee Mahoney will be attending FRI 2011 in Atlanta August 25 – 28.

The staff all liked the idea of a Face Book page, it will be read only.

There is nothing new with the department patch.

Deputy Chief Caudle is working on the Accreditation Report.

We would like to get the quarterly newsletter out a little earlier to publicize station four.

Chief's New Business: Treasurer Olson motioned to approve the payment of \$55,362.50 to The Bank of New York – Mellon seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve Chief Saletta to use the surplus AED and CPR equipment to provide free training at the Elks Club seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Lieutenant Liggett was interested in putting together a Fire Ops 101 for elected officials. The Board would like further information before making a decision.

Personnel issues to be discussed in Closed Session.

Chief Saletta said the HFPD is hosting the McHenry County Trustees Meeting at Jamesons in Del Webb on July 25.

Treasurer Olson motioned to agree to allow Lieutenant Levendoski to buy back sick time from medical leave if needed seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Deputy Chief Caudle was re-certified as Chief Fire Officer Designate.

Old Business: Treasurer Olson received a call from someone who said it took the fire department 20 minutes for us to respond to their call. All reports were pulled and it really was 5 minutes and 38 seconds. Treasurer Olson spoke to the folks and explained it to them.

Secretary Bayser had a friend that fell and was injured; the paramedics were there right away.

New Business: Steve Berry's term is up this month. Trustee Davis motioned to appoint Steve Berry for a three year term as Board of Commissioner seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Public Comments: Terry Hora said our "green" building is phenomenal and practical. Great job to all involved.

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss: appointment, employment, discipline, performance or dismissal of specific employees; collective bargaining matters or consideration of salary schedules for one or more classes of employees; purchase or lease of real property or setting of a price for sale or lease of District property; litigation, pending or probable inviting in Deputy Chief Mallegni, Deputy Chief Caudle, Chief Saletta and Attorney Miller seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed and the meeting ended at 9:00 PM.

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President Milford Brown

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Secretary Bonnie Bayser

