

**REGULAR MEETING OF THE
HUNTLEY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
March 22, 2011**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Kunde, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Miller. Trustee Davis was absent.

The meeting participants said the Pledge of Allegiance.

Treasurer Olson motioned to roll over the CDAR coming due in April 2011 into another CDAR seconded by Trustee Kunde. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$234,598.80 seconded by Trustee Kunde. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Special Meeting Minutes of March 2, 2011 with one correction seconded by Trustee Kunde. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of March 2, 2011 and keep them closed seconded by Trustee Kunde. Roll call noted, all voting members aye, motion passed.

Correspondence: We received a bankruptcy notice from a resident of Lake in the Hills.

Treasurer Olson motioned to sponsor Kyle Schaedel to Firefighter II in the spring 2011 class per District policy seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Attorney's Report: Property Acquisition and Annex Lease Agreement to be discussed in Closed Session.

Attorney Miller has not heard from the Illinois Department of Labor, it usually takes a couple of months.

Chief Saletta to meet with Algonquin/Lake In The Hills FPD regarding ambulance fee service charges.

Chief's Report: The statistical reports are in the Board packets. The District is on target to reach 3,500 runs for 2011.

Deputy Chief Mallegni gave the station reports.

Deputy Chief Mallegni gave the apparatus maintenance report. We will be signing a Mechanic's Contract with Fox River Grove Fire Department. We have already signed one with the Union Fire Protection District. The paint on the new engine was reviewed at Ferrara, it is a few weeks behind. The District will be selling 985, there are several options available. The trailer is compartmentalized and in service.

We have received all good reports from the customer service surveys. There is some misinformation on huntleyneighbors.com, Chief Saletta to write an explanation on how we dispatch in the next newsletter.

The issue with the physicals was resolved and they should begin within the next two weeks.

Deputy Chief Mallegni made job offers to three of the fire fighters on the full time list. The District will be using the CPAT in the hiring process for part time personnel. There was some discussion regarding the Class B Non CDL drivers license requirement.

The District was supposed to receive a \$3.14/call increase from SEECOM for dispatch services but it has been revised to \$.28/call increase.

There is no update to the wireless alarm system.

There is nothing new with the villages of Hampshire and Lake In The Hills.

Huntley Fall Fest 2011 will be expanding and have a carnival. Deputy Chief Mallegni and Captain Ravagnie attended a meeting at the Village of Huntley regarding business and construction projects.

The Fire Corps will be meeting on April 11.

Deputy Chief Caudle gave the station four report. There are no major issues and everything is on track. The verbiage for the dedication plaque was included in the Board packet. A walk-thru will be scheduled for the trustees in April.

There is nothing new on the Foreign Fire Tax Funds.

The request for PSEBA benefits for Mario Flores is on hold.

The District will be changing cellular phone service from Nextel to Verizon. We will be saving about \$200.00 per month. Algonquin/LITH FPD has already switched over to Verizon. We will be talking to the other villages to see if they would be interesting in changing as well. Secretary Bayser motioned to switch to Verizon Wireless for our cellular telephone service pending attorney approval of contract seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Admin Professional Maria Piszczor sent an email to the Illinois Fire Chiefs Administrative Professionals group to see if anyone had an office operations manual. The majority of the responses said they didn't but would be interesting in seeing any that we might receive. It is going to be a large project that is ongoing.

Deputy Chief Caudle is working on the Annual Report and will have a draft copy by the end of next week.

New: Bids are still coming in for liability insurance, we are waiting for Volunteers (VFIS) to turn in their bid. Chief Saletta will put together a spreadsheet of the different insurance companies.

Chief Saletta gave an overview of the draft budget 2011- 2012.

Treasurer Olson motioned to purchase a replacement Zoll Monitor Defibrillator for \$20,818.68 seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

IPPFA is offering a Roth IRA to our members. Secretary Bayser motioned to authorize a Roth IRA payroll withdrawal as a payroll line item deduction seconded by Treasurer Olson. Roll call noted, President Brown-no, Secretary Bayser-yes, Treasurer Olson-yes, Trustee Kunde-no motion does not pass.

Treasurer Olson motioned to approve the hiring of 6 part time personnel per District policy: Ben Rittenhouse, James McIntyre, Wes Bruncheon, Kevin Quinlan, Ross Runyon and Nick Oates seconded by Trustee Kunde. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve the full time employment agreement of Chad Roth seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Personnel issues to be discussed in closed session.

Trustee Agenda: There is no old or new business.

Public Comments: Terry Hora asked how station four is going to be manned. Chief Saletta explained that an ALS engine will be staffed there which can do everything an ambulance can do except transport and will gradually add additional staff. There will be three ambulances available and four fire apparatus on shift. Mr. Hora asked why there will not be an ambulance at station four. Chief Saletta reiterated that the ALS engine will have full capacity of an ambulance to get immediate help but will not be able to transport. We also have auto-aid with Algonquin/Lake In The Hills/FPD. Our call volume is currently not high enough to staff a fourth ambulance. Joseph Mahoney asked what is land acquisition on the agenda? Chief Saletta said it is for a future fire station. A land study was completed by Illinois Fire Chief's Association and they laid out where the next fire station should be located.

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed session to discuss appointment, employment, discipline, performance or dismissal of specific employees; purchase or lease of real property or setting of a price for sale or lease of district property; litigation, pending or probable inviting in Chief Saletta, Deputy Chiefs Mallegni and Caudle and Attorney Miller seconded by Trustee Kunde and the meeting closed at 7:39PM.

President Milford Brown

Secretary Bonnie Bayser