

**REGULAR MEETING OF THE
HUNTLEY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES
May 24, 2011**

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Trustee-elect Mahoney, Chief Saletta, Deputy Chief Caudle, Attorney Joe Miller and Attorney Karl Ottosen.

The meeting participants said the Pledge of Allegiance.

Chief Saletta gave an overview of an incident involving two Huntley Police Officers who performed CPR and used an AED on a sick person while on duty. Chief Saletta introduced Cindy Amore who represents the American Heart Association and Centegra Health Systems. Ms. Amore presented Sergeant Sullivan and Officer Harper with a certificate of outstanding achievement and thanks from the AHA and Centegra. Chief Saletta also thanked Chief Perkins, Deputy Chief Fulton and the members of the Huntley Police Department for attending the meeting.

President Brown recognized Trustee Robert Kunde for his 39 years of service with the Huntley Fire Protection District and gave him a plaque for his dedication to the department. Mr. Kunde thanked everyone and said he will never forget the people that he met.

Attorney Miller administered the oath of office to Trustee-elect Joseph Mahoney.

At 6:44 the Board took a refreshment break. The meeting resumed at 6:58.

Treasurer Olson motioned to roll over the CDAR coming due June 16, 2011 into another CDAR seconded by Trustee Davis. Roll call noted, President Brown abstained, all remaining voting members aye, motion passed.

Treasurer Olson motioned to approve the Treasurer's Report and Accounts Payable in the amount of \$285,998.49 seconded by Trustee Davis. Roll call noted, all voting members

aye, motion passed. Chief Saletta mentioned that the General Fund has had a carry over the last two years. He suggests that in July the District should reinvest that money into the Schwab accounts.

Secretary Bayser motioned to approve the Regular Meeting Minutes of April 26, 2011 as distributed seconded by Trustee Davis. Roll call noted, Trustee Mahoney abstained, all other voting members aye, motion passed.

Secretary Bayser motioned to approve the Closed Meeting Minutes of April 26, 2011 and keep them closed seconded by Trustee Davis. Roll call noted, Trustee Mahoney abstained, all remaining voting members aye, motion passed.

Correspondence: The NIAFPD will be changing their bylaws.

We received a letter from Bernardi Securities, Inc. stating that they would like to refinance our notes.

A complaint letter was received from an angry person, a H.M. Tidwell, who is upset about their McHenry County Tax bill.

President Brown opened the budget hearing for the 2011- 2012 Budget and Appropriations at 7:04PM. A notice of the meeting was posted in the Northwest Herald more than 30 days prior to the meeting notifying the public of the budget hearing. There were no public comments. President Brown closed the budget hearing at 7:06PM. Treasurer Olson motioned to approve Ordinance 2011-01, Budget and Appropriations 2011- 2012 seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to approve Ordinance 2011-02 Amendment to Ambulance Fee seconded by Trustee Davis. Roll call noted, Trustee Mahoney voting no, all other voting members aye, motion passed.

Ordinance 2011-03 and Resolution 2011-03 tabled for the next meeting.

Property Acquisition to be discussed in Closed Session.

Nothing new with the Illinois Department of Labor request.

Pension Hearing and Regency Square Parkway to be discussed in Closed Session.

President Brown, Chief Saletta and Deputy Chief Caudle met with Algonquin/Lake in the Hills FPD to discuss shared response areas. The HFPD would be the initial response for the Boulder Ridge subdivision with an ALS engine and Algonquin would follow-up with an ambulance and transport if necessary. We would also cover a section of Algonquin Rd. up to Randall Rd. The shared response would generate about 40 additional calls per year for the HFPD. In return Algonquin would auto-aid with a water rescue boat when

needed. The Board agreed and wants to move forward with an intergovernmental agreement.

Trustee Bayser will receive an increase in her Board compensation beginning at the June 2011 meeting and Trustee Mahoney will receive the increase once he finishes the training per HFPD Ordinance 2010-04 and Illinois State Law.

Trustee Davis motioned to leave the appointed officers of the Board as they are seconded by Trustee Mahoney. Roll call noted all voting members aye motion passed. Trustee Brown will continue as Board President, Trustee Bayser will continue as Board Secretary and Trustee Olson will continue as Board Treasurer.

Chiefs Report: There were no stats in the Board packets this month due to illness' and vacation of certain staff members. There are 1330 calls YTD.

The facilities report was in the Board packet. If the floor has not been taken care of by June 3 then the Board would like Attorney Miller to draft a letter to the company.

There was some response in regards to selling the squad. Chief Saletta suggested listing it on EBay. The Equipment Committee will start specking out a new shift officer vehicle.

We had no complaints from the customer service survey program. We currently have a 45% return rate.

There will be a Labor Management meeting in June.

There is nothing new with the Board of Commissioners.

SEECOM is revising their dispatch process so the departments can respond quicker. They are shortening their dispatch to meet NFPA standards. Lake in the Hills has also agreed to make changes to their transferring process as well. There was some discussion.

There is nothing new with Wireless Alarm Systems.

Chief Saletta will forward any calls for legislative action to the Board.

There is no news regarding the AFG 2010 and the AFG 2011 is not open yet. We did receive \$17,200 from Illinois Public Risk Fund for an education grant which we will use towards workout equipment for station four.

There is nothing new with the villages of Hampshire, Lake in the Hills and Huntley.

The Fire Corps will be helping out with some activities such as Camp I Am Me (for burn survivors).

Deputy Chief Caudle gave the station four update. We are still on schedule and \$196,000.00 under budget.

There is nothing new with the Foreign Fire Tax Committee.

The office operations manual is a work in progress.

The District asked for \$22,000 in Public Assistance from the blizzard and we will be receiving \$4,800.00.

Request for PSEBA benefits for Mario Flores to be discussed in Closed Session.

Treasurer Olson motioned to approve an increase on the Standard Life Insurance for the non-union and retiree member from \$5,000 - \$10,000 to \$20,000 seconded by Trustee Davis. Roll call noted, President Brown abstained, all remaining voting members aye motion passed.

The overtime report was a little lower than 2010 at \$46,000.00 YTD.

There was discussion about a Face book page for the HFPD. This item will be tabled for the next meeting. Attorney Miller will draft a copy of a social media policy.

FRI 2011 will be in Atlanta August 25-28, Deputy Chief Caudle, Chief Saletta and Trustee Mahoney will be attending.

The Board approved of the new SRT logo with the removal of the figure of the diver.

Trustees' Brown, Bayser and Mahoney will be attending the IAFFPD Conference in Peoria June 9 - 11. Secretary Bayser motioned to authorize the proxy agreement with the IAFFPD seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to approve the promotion of three firefighters to Lieutenant Chris Liggett, Ken Larsen and Robert Smith seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

The next Board meeting will be held on June 28 at station four at 6:00PM.

There was a discussion on the purchase of American made products. All of our department flags are made in the USA. Our clothing is purchased from US companies but to purchase our clothing "Made in the USA" would not be financially responsible.

Deputy Chief Caudle past around an updated sample patch. The patch received favorable reviews from the Board.

A survey was completed from McHenry FD; the HFPD is the only department that has a flat rate for its part time personnel.

Deputy Chief Caudle past around a proof copy of the plaque that will be displayed next to the steel from the Trade Towers.

Trustee Agenda – There is no old or new business.

Public Comments: Terry Hora wanted to know if we are extending our service with Algonquin why don't we need a fourth ambulance. Chief Saletta said we just can't justify the additional personnel at this time. Plus we will be responding to Algonquin with an ALS engine and Algonquin will be responding with an ambulance, it will still be Algonquin's call. There was some discussion.

Treasurer Olson motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session to discuss appointment, employment, discipline, performance or dismissal of specific employees; purchase or lease of real property or setting of a price for sale or lease of district property and litigation, pending or probable inviting in Chief Saletta, Deputy Chief Caudle, Attorney Miller and Attorney Ottosen seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed and the meeting ended at 8:10PM.

The Board returned to Open Session at 9:10PM.

The Board will be deferring a decision on the Flores request for PSEBA benefits until after a disability pension determination is made regarding his pension application.

Treasurer Olson motioned to adjourn the meeting seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed and the meeting ended at 9:15PM.

President Milford Brown

Secretary Bonnie Bayser