

**REGULAR MEETING OF THE
HUNTLEY FIRE PROTECTION DISTRICT
BOARD OF TRUSTEES**

September 27, 2011

President Brown motioned to open the Regular Meeting of the Board of Trustees; roll call noted all voting members aye and the meeting opened at 6:30PM. Present were President Brown, Secretary Bayser, Treasurer Olson, Trustee Davis, Trustee Mahoney, Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Miller.

The meeting participants said the Pledge of Allegiance.

Treasurer Olson motioned to re-invest the CDAR coming due on October 22 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed. Treasurer Olson signed the unclaimed property report.

Treasurer Olson motioned to approve the Treasurer's Report and Account's Payable in the amount of \$343,488.19 seconded Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to approve the Regular Meeting Minutes of August 23, 2011 with changes seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Correspondence: Bill Freiberg sent a letter thanking the District and Lieutenant Kresal for letting the Elgin Owls club use our surplus CPR materials.

We received a letter of praise from Rosemary, a Sun City resident who recently used our ambulance services. She reports that our paramedics "saved her life"

We also received a couple of bankruptcy notices probably from people who have over due ambulance bills.

An email was received from the pension attorney apologizing to the Pension Board and District for his delay in getting the transcripts together for the Flores case.

Andres Medical Billing sent a letter stating that they will handle our Medicare validation for us, there will be a handling fee of \$505.00 charged by Medicare. Attorney Miller will investigate the fee.

Attorney's Report: Property acquisition to be discussed in Closed Session.

There is nothing new regarding the Illinois Department of Labor Request. This item will be removed from the agenda until there is further information.

We have received a decision regarding the Pension Fund Appeal; Mr. Flores has 35 days to appeal.

The Board approved the Letter of Agreement dated 9/1/2011 with Local 4106 but the Union did not agree with it and did not sign it. They stated that it took over time away from the firefighters. The Chief, Deputy Chiefs and Commissioners have signed up for training sessions for the new Firefighter Hiring Procedures; it is open to Trustees as well.

Attorney Miller and Chief Saletta spoke with Eric Anderson regarding the language of the resolution that needs to be passed to pay off the HFPD 2002 note. A letter to the Registrar needs to be completed by December 1, 2011.

Resolution 2011-04 Fee Schedule Exhibit A Revision to be postponed to the October meeting.

Chief's Report: All statistics and call data were included in the Board packet. Due to some discrepancies, Lt Levendoski and Lt. Wojtowicz will cross check their figures for the EMS run report.

Deputy Chief Mallegni gave the Facility Report. The Board will need to approve a bill to mitigate the mold at station three. Chief Saletta will send an email with the specifics for the

Board to give any feedback regarding the bill. The bill will be approved at the next Board meeting. Trustee Davis motioned to reverse the status of the old Station 1 generator to an active asset. Seconded by Secretary Baysar. Roll call noted, all voting members aye, motion passed. Deputy Chief Mallegni gave the Apparatus Maintenance Report. Rob Territo is working this evening on some vehicles from Fox River Grove FPD and Union FPD's engine is here for pump testing. We have not gotten any feedback from the gentleman who purchased the squad. We will be receiving the new command vehicle this week or early next week. Some modifications will have to be made to the bed of the new vehicle for the command module and the vehicle will need to be re-painted from black to red. An updated vehicle replacement schedule will be put together by the end of the year.

We received two letters of support from the customer service survey.

Labor Management met on September 12, 2011. There was some discussion regarding changing the Captains title to Battalion Chief.

There is nothing new with the Board of Commissioners.

SEECOM has changed their script and codes which doesn't affect the HFPD.

The Wireless Alarm System is on hold for now.

Chief Saletta will be attending the Legislative Summit in October. If the Board has any thoughts or ideas please let the Chief know. The State Fire Marshal is proposing rule changes to adopt a 2012 Life Safety Code which will involve residential sprinklers and supersede local codes.

We submitted the AFG 2011 in the amount of \$399,000 for a driving simulator.

The Village of Hampshire had a fire this morning at Route 72 and Route 20.

Lake in the Hills had their Sunset Fest.

The Huntley Fall Fest was held on September 23-25.

The Fire Corps helped out at both Sunset Fest and Huntley Fall Fest. Trustee Mahoney has offered to take the lead with the Fire Corps. Chief Saletta will send an email to all full time and part time firefighters, their family members or friends to see if they have any interest in joining the Fire Corps.

The Foreign Fire Tax met 9/26/2011; they have \$3,390.00 remaining in their account. The committee is considering a request for garment bags for full time personnel Class A uniforms.

Two committee members are up for re-election in November.

Chief Saletta, Deputy Chief Caudle and Trustee Mahoney attended FRI 2011 Atlanta. All three thought the conference would have been better if more people were in attendance from other Departments...

We are in the planning stages for Fire Ops for Elected Officials which will be held on November 4. We will be inviting government officials, County Board Members, the officials of the villages of Huntley, Lake in the Hills and Algonquin, State Representatives Tim Schmitz and Mike Tryon, State Senator Pam Althoff and Huntley city Manager Dave Johnson. Lt. Chris Liggett and Captain Scott Ravagnie have put together a great program. Chief Saletta sent a waiver to Attorney Miller for his approval.

Sun City gave us a Rescue 9-1-1 flag. The red stripes on the flag are the names of all the first responders who perished on 9/11. Secretary Baysar volunteered Chuck Baysar to make a frame for it and then to purchase special glass for the frame using district funds. The Board agrees to have the flag framed and use special glass to be hung at Station 4.

The Overtime Report is a little higher than last year's projection.

Chief's New Business: Secretary Bayser motioned to approve the E-Mail Server and Software Upgrade not to exceed \$21,000.00 seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Secretary Bayser motioned to renew the Health/Dental/Life Insurance policy with Blue Cross / Blue Shield through Corkill Insurance as submitted seconded by Trusted Davis. Roll call noted, all voting members aye, motion passed. There was an 8.3% reduction in the health and dental costs for the upcoming year.

Treasurer Olson motioned to Re-Fund the Health Savings Account in the amount of \$138,000.00 seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Treasurer Olson motioned to cover the qualifying event portion of the deductible for the Health Savings Accounts seconded by Secretary Bayser. Roll call noted, all voting members aye, motion passed.

Trustee Davis motioned to hire one fulltime firefighter/paramedic position per district policy seconded by Trustee Mahoney. Roll call noted, all voting members aye, motion passed.

Sick Time Loan for Ed Gearen to be discussed in Closed Session.

Vacation Benefit for Carol Fulton to be discussed in Closed Session.

Secretary Bayser motioned to approve McHenry County College to use our training tower for Firefighter II Class in the fall of 2012 as long as it remains cost neutral seconded by Treasurer Olson. Roll call noted, all voting members aye, motion passed.

Personnel issues to be discussed in Closed Session.

We met with IPRF and they had no recommendations of change for us.

Treasurer Olson motioned to approve the acquisition of a new Zoll monitor using a credit of \$22,276.00 seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

The Fall Newsletter is currently being drafted.

The firefighters are part of a poster on reading that will be displayed in all the Huntley Schools and Library.

Old Business-Deputy Chief Mallegni said we have not yet received the check from FEMA regarding the February 2011 snow storm. He also said he sent a thank you letter for the Library for their book donation. He also asked the Board what they would like to do with all the points that are accumulating on the department Visa Cards. He will do some research on it and have this item put on the agenda for the next meeting.

New Business- Secretary Bayser said that IAFFD would like pictures of the station four dedication and 9/11 ceremony for their bulletin. Deputy Chief Caudle will send the pictures.

Treasurer Olson said he received a telephone call from Dave Veath stating that when his current term on the Pension Board is up in 2012 he does not want to be re-appointed.

Public Comments: None

Secretary Bayser motioned to close the Regular Meeting of the Board of Trustees and move into Closed Session for appointment, employment, discipline, performance or dismissal of specific employees; collective bargaining matters or consideration of salary schedules for one or more classes of employees; purchase or lease of real property or setting of a price for sale or lease of district property inviting in Chief Saletta, Deputy Chief Mallegni, Deputy Chief Caudle and Attorney Joe Miller seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed and the meeting ended at 8:35PM.

The Trustees returned to open session at 9:23 PM. Secretary Bayser motioned to approve 4 weeks of vacation time for Administrative Professional Carol Fulton, seconded by Trustee Davis. Roll call noted, all voting members aye, motion passed.

At 9:25 PM, Trustee Olson motioned to adjourn the meeting, seconded by Trustee Mahoney. All ayes.

President Milford Brown
