



# HUNTLEY FIRE PROTECTION DISTRICT

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## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**3/21/2023 at 9:00AM**  
**Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller and Executive Administrator Callie Thompson.

The meeting opened at 9:00AM.

Public Comments: The American Legion would be very proud if we could be in the parade on May 29, 2023. The District would be happy to attend.

Presentations: This will be discussed later in the meeting.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$695,801.90, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are about three quarters of the way into the budget year and need approximately \$3.5 million to finish the year. We have \$3.2 million in our BMO Harris account currently and \$4 million in our operating account. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from February 21, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on February 21, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We were nominated for an award with Camp I Am Me. David Floyel, some of the cadets and Chief Ravagnie attended the breakfast and accepted the award for participation at the burn camp.

Attorney Report: Attorney Miller will be sending a draft policy on the Bereavement Leave Act. The Governor signed the Paid Leave for Workers Act. This will apply to our part-time firefighters. This may affect our probationary full-time members as well, but Attorney Miller will investigate that and let us know. The Efficiency Committee paperwork we must create will be sent to us.

General Report: We are at 1,549 calls for the year, compared to 1,490 this time last year. Deputy Chief Levendoski attended a few MCC events to help recruit cadets and interns. Chief Ravagnie had a chamber talk at the school with the HAART group. We finalized the driving grievance with the Union and came up with a really good driving program. Chief Ravagnie, Deputy Chief Levendoski and Executive Administrator Thompson had a web meeting with LifeScan regarding our physicals. We are the first department in Illinois to use LifeScan and the cost is included in our insurance. They will include ultrasounds in our physicals. They will be here about two weeks in October and bring all their equipment in. The Metro Chiefs symposium was last week and the Chiefs

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

and all three Battalion Chiefs went. The two key topics were the Bartlett fire and the Highland Park shooting. We have a traffic management class going on now and will offer it again in the summer. One of our interns injured her hand at the training tower, but it was not broken. We met with Mitch Backes and went over our policies for the vehicles and buildings. We have a few members injured with three on light duty. The expo on Saturday went well. There was an attendance of about 700 downstairs and 250 upstairs. We had a lot of good feedback. Firefighter Paul Ortiz received a lifesaving award from OSFM and there is a ceremony in Springfield on May 8, 2032.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 52% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: The Safety Committee meeting was cancelled. Labor Management has a negotiations meeting coming up. Foreign Fire meets on April 14, 2023.

Insurance: Nothing.

SEECOM: Nothing.

Board of Commissioners: The minutes from the last meetings are in the packet.

Approve: Stipend \$375.00 D. Hopkins, \$375.00 L. Palermo, \$250.00 M. Figolah: Trustee Davis motioned to approve the stipend payouts to the Commissioners, with the correction of \$250.00 to Commissioner Figolah, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Re-appoint David Hopkins to a 3-year term from May 1, 2023 – April 20, 2026: Trustee Mahoney motioned to re-appoint David Hopkins as Commissioner for a 3-year term, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Fire Cost Recovery: We received \$8,256.00.

Grant Applications: We received a check from IPRF which is the money to help reimburse us for our ballistic vests. The Recruitment and Retention Grant was submitted last week. This will be for a total of \$1.7 million that is split between us and three other departments.

Village/Countries: We had our HAART group meeting. Chief Ravagnie and Fire Marshal Buschbacher met with the Village to go over our impact fees. We will now be receiving 10 cents a square foot for buildings. They used

to us FSCI for plan reviews, but now Fire Marshal Buschbacher will be doing the plan reviews for the village instead, which will help generate more income.

Other:

Old Business:

New Business:

Approve: ICS Solutions \$11,440.00: This is to double our fire walls because ours is quite old. Trustee Bayser motioned to approve the purchase of additional fire walls in the amount of \$11,440.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: ICS Solutions \$5,488.00: This is for new WiFi for stations 2 and 3. We will do one in this budget year, and one in the next budget year. Trustee Saletta motioned to approve the purchase of additional fire walls in the amount of \$5,488.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Provident Plan 3 Accident & Sickness \$21,632.00: Trustee Bayser motioned to approve Provident Plan 3 for our Accident and Sickness policy in the amount of \$21,632.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Toyne Inc. Engine purchase agreement: We cannot lock in the exact price because it will take about two years to complete. This will be identical to our other engine. We will know the final cost once they start building it. We are still less than most departments by about \$100,000.00. The members really like the Toyne we have. This would replace the engine at Station 5. We could put money down on it, but we may be better off saving it now and paying later. Trustee Bayser motioned to approve the Toyne engine purchase agreement pending further investigation on the details, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus:

- i. 2008 Chevrolet Pick Up 1GCHK23618F149809
- ii. 2014 Chevrolet Equinox 2GNFLGE33E6171814
- iii. 2015 Chevrolet Equinox 2GNFLFEK0F6316178

We should be able to get about \$17,000.00 for the pick up and \$12,000.00-\$14,000.00 on each of the Equinox's. Trustee Davis motioned to approve the declaration of surplus on the 2008 Chevrolet Pick Up, the 2014 Chevrolet Equinox and the 2015 Chevrolet Equinox, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

Old Business:

New Business: We would like to set up ACH payments on our utilities. The Board directed the Chief to get this set up.

Trustee Bayser motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance, or dismissal of specific employees, collective bargaining matters or consideration of salary schedules for one or more classes of employees, the selection of person to fill a public office or discipline, performance or removal of the occupant of a public office and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief

Ravagnie, Deputy Chief Levendoski and Attorney Miller, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed, and the meeting closed at 9:42AM.

The meeting reconvened at 10:46AM.

Wes Levy and Danielle Diamond from Lauterbach and Amen attended the meeting and presented the draft budget. Wes also discussed the Illinois Funds money market account through the state. There was some discussion.

Trustee Bayser motioned to adjourn, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 11:29AM.

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President Milford Brown

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Secretary Bonnie Bayser

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