



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 1/17/2023 at 9:00AM Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Tom Sawyer.

The meeting opened at 9:02AM.

Public Comments: None.

Introduction- Tina Winters: Chief Ravagnie introduced new part time Administrative Assistant Tina Winters to the Board. Tina grew up in Huntley and has a Bachelors in HR.

Presentations- Sawyer and Falduto: At the end of December 2022 we had \$970,895.00 in the account. Interest rates have been steady this quarter and we have received \$27,000.00 in annual income. Short term rates have moved up a lot, so we have been keeping everything short. We currently have \$4.3 million in our operating fund.

Tom Sawyer left at 9:12AM.

Treasurer's Report: Trustee Davis motioned to approve the Treasurers Report and Accounts Payable in the amount of \$949,265.18, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are right on target. For the remainder of the fiscal year, we have projected income of about \$1 million. We are still high with our overtime numbers. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from December 20, 2022: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on December 20, 2022, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Special minutes from December 20, 2022: Trustee Bayser motioned to approve the special minutes from December 20, 2022, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

3-month review of Closed Minutes October-December 2022: Trustee Bayser motioned to approve the 3-month review of Closed Minutes from October-December 2022, and keep them closed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We have received a thank you card from Anytime Fitness when a subject collapsed and they raised money for us as well.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Report: The CPIU is at 6.5%. We know we will get at least a 5% increase. The County still has the property across from old Station 1 listed as our property, but it should belong to the Village. Attorney Miller is working on getting it corrected.

General Report: We are currently at 298 calls for the year. We ended 2022 with 6,860 calls, which was a 12% increase. We had a 15% increase in 2021. The Chief's conference went very well, and they had a lot of speakers with good topics. A lot of area departments attended. The Al Schlick training day is on Friday January 20, 2023 and it is sold out. We have about 240 people attending. BC Bentley has started the year-end report. We had a big move for our apparatus yesterday, and the truck is now at Station 1 and the QRV is out of service. The new engine will go to Station 2 once all the equipment comes in. DC Fortunato is working on getting everything right with the CAD. The old truck is being taken apart and they are still waiting on some parts to come in. We do not have a date yet when it will be completed.

Alarm Response: 42% of our responses in 2022 was in DelWebb.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: The subdivision behind the police department will be starting this year.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 34% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Labor Management will be starting to meet soon. Foreign Fire met on Friday.

Insurance: Our new insurance started January 1, 2023.

SEECOM: We currently pay \$50.79 per call. We will need to budget more for this year.

Board of Commissioners: The Board is meeting tomorrow to go over the list for full-time. Our interviews for full-time members will be on January 27, 2023. 45 took the test, 34 passed and 10 did not submit all of their paperwork. We have 24 on our list and only 11 are paramedics. Crystal lake has had three full-time hirings this year. We are hoping to have the final list in February.

Fire Cost Recovery: We received \$1,888.00.

Grant Applications: We are working on a portable radio grant and the SAFER grant.

Village/Countries: We have a meeting today with the school and surrounding police departments.

Other: The Union negotiations will be starting soon.

Old Business:

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President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

New Business:

Approve: One Digital Life Insurance policy: We will be switching to One Digital as our broker, from Assured Partners. They have matched our current rates. Trustee Bayser motioned to approve the switch to One Digital as our broker, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Josh Koelper college \$446.00: Trustee Davis motioned to approve the college reimbursement in the amount of \$446.00, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Kevin Billenstein college \$669.00: Kevin has graduated, and this is his last submittal. Trustee Davis motioned to approve the college reimbursement in the amount of \$669.00, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Trustees Agenda:

Old Business: the NIAFPD conference is January 27, 2023.

New Business:

Trustee Mahoney motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 9:53AM.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
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## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 2/21/2023 at 9:00AM Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, members of the Huntley Fire Protection District and members of the public. Absent was Trustee Saletta and Trustee Davis.

The meeting opened at 9:00AM.

Public Comments: None.

Presentations- Life Saving Awards: On December 6, 2022, Dennis Wolff suffered a cardiac arrest. Lt. Gitzke and Battalion Chief Harders presented lifesaving awards to everyone who assisted that day. We have been trying to push bystander CPR, and last year we taught over 1,000 people hands on CPR. The National average of cardiac arrest survival is 5%, and last year we were at 20%. An award was presented to dispatcher Matt Krows, Huntley police officer Doug Ingallinera and bystanders Nancy Parente and Barbara Verdich. Nancy and Barbara called 911 and performed bystander CPR and used the AED before Officer Doug got on scene and took over. Dispatcher Matt helped walk the women through the steps to initiate CPR and use the AED. Awards were also presented to our crew members Anthony Pompa, David Stadie, Nicholas Marchisi, Nicholas Russell, Eric Bentley, Brian Harders, Michael Warchal and Carter Fitch.

Battalion Chief Harders also recognized Lt. Ken Larsen, who completed the Managing Officer Certificate program from the National Fire Academy.

The meeting took a recess at 9:19AM.

The meeting reconvened at 9:29AM.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$863,951.55, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from January 17, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on January 17, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We received a thank you letter from a resident for a two of our members. We also received a thank you from Itasca Fire for attending the funeral for Frank Nunez.

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Attorney Report: The Governor announced that the disaster declaration ends on May 11, 2023. Remote meetings with no quorum will no longer be allowed, however there are three bills that may potentially still allow that. In the last two weeks there were 4,000 bills introduced. We will see what happens with those.

General Report: We are currently at 985 calls for the year. We have no injuries, but one member is out with covid. We have had a lot of sick call-ins. We are hiring three full-time members that will be starting on March 6, 2023. The old list has been exhausted. We got one off the old list. We have four part-time EMTs that will also be starting, and we interviewed six. We had one part-time member resign to go to Aurora. We are working with Wes on the budget, and next month we will have a budget meeting with the board members. The push-in ceremony at Station 2 went well this morning. The new command vehicle should be here soon and the two new staff cars are almost ready. The ambulance chassy is finally being made. We have two that we need to get done. Moving the vehicles has gone well, and it's worked out for the fires we've had lately. The AI Schlick training went really well and we had a great turnout.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 36% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: The Safety Committee will be meeting March 2, 2023. There is a Labor Management meeting coming up to go over the grievance. Foreign Fire will be meeting April 14, 2023.

Insurance: We have not had any big issues with our new insurance, just a few questions on prescriptions.

SEECOM: We have been working with SEECOM and ETSB to update our responses.

Board of Commissioners: We are starting to work on the RFP for the Lieutenant and Battalion Chief testing.

Fire Cost Recovery: We received \$5,442.45. We are also starting our tollway billing.

Grant Applications: We have submitted the AFG grant for our radios for \$1.54 million between several departments. Deputy Chief Levendoski is also working on the SAFER grant that expires at the end of this year.

Village/Counties: Chief Ravagnie is doing a chamber talk at the high school to give a quick overview of what's been going on. There is a meeting with the HAART group on Wednesday. We also had a meeting about the festival costs and reimbursements.

Other:

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President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Old Business:

New Business: Attorney Miller suggested that we do ACH payments for our utilities. We will put a list together for which ones we would like to do ACH.

Trustees Agenda:

Old Business: Are there any updates on the interns going to school? Yes, they will, and we put money aside in the budget. Instead of going to Champaign, we would like to host a class here. We would not charge our interns. We would also like to buy them backpacks as a thank you.

New Business:

President Brown reappointed Trustee Saletta to the Pension Board.

Trustee Bayser motioned to adjourn, seconded by Trustee Mahoney. All in favor say aye and the meeting closed at 9:54AM.

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President Milford Brown

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Secretary Bonnie Bayser

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# HUNTLEY FIRE PROTECTION DISTRICT

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## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District**

**3/21/2023 at 9:00AM**  
**Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller and Executive Administrator Callie Thompson.

The meeting opened at 9:00AM.

Public Comments: The American Legion would be very proud if we could be in the parade on May 29, 2023. The District would be happy to attend.

Presentations: This will be discussed later in the meeting.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$695,801.90, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are about three quarters of the way into the budget year and need approximately \$3.5 million to finish the year. We have \$3.2 million in our BMO Harris account currently and \$4 million in our operating account. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from February 21, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on February 21, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We were nominated for an award with Camp I Am Me. David Floyel, some of the cadets and Chief Ravagnie attended the breakfast and accepted the award for participation at the burn camp.

Attorney Report: Attorney Miller will be sending a draft policy on the Bereavement Leave Act. The Governor signed the Paid Leave for Workers Act. This will apply to our part-time firefighters. This may affect our probationary full-time members as well, but Attorney Miller will investigate that and let us know. The Efficiency Committee paperwork we must create will be sent to us.

General Report: We are at 1,549 calls for the year, compared to 1,490 this time last year. Deputy Chief Levendoski attended a few MCC events to help recruit cadets and interns. Chief Ravagnie had a chamber talk at the school with the HAART group. We finalized the driving grievance with the Union and came up with a really good driving program. Chief Ravagnie, Deputy Chief Levendoski and Executive Administrator Thompson had a web meeting with LifeScan regarding our physicals. We are the first department in Illinois to use LifeScan and the cost is included in our insurance. They will include ultrasounds in our physicals. They will be here about two weeks in October and bring all their equipment in. The Metro Chiefs symposium was last week and the Chiefs

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and all three Battalion Chiefs went. The two key topics were the Bartlett fire and the Highland Park shooting. We have a traffic management class going on now and will offer it again in the summer. One of our interns injured her hand at the training tower, but it was not broken. We met with Mitch Backes and went over our policies for the vehicles and buildings. We have a few members injured with three on light duty. The expo on Saturday went well. There was an attendance of about 700 downstairs and 250 upstairs. We had a lot of good feedback. Firefighter Paul Ortiz received a lifesaving award from OSFM and there is a ceremony in Springfield on May 8, 2032.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 52% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: The Safety Committee meeting was cancelled. Labor Management has a negotiations meeting coming up. Foreign Fire meets on April 14, 2023.

Insurance: Nothing.

SEECOM: Nothing.

Board of Commissioners: The minutes from the last meetings are in the packet.

Approve: Stipend \$375.00 D. Hopkins, \$375.00 L. Palermo, \$250.00 M. Figolah: Trustee Davis motioned to approve the stipend payouts to the Commissioners, with the correction of \$250.00 to Commissioner Figolah, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Re-appoint David Hopkins to a 3-year term from May 1, 2023 – April 20, 2026: Trustee Mahoney motioned to re-appoint David Hopkins as Commissioner for a 3-year term, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Fire Cost Recovery: We received \$8,256.00.

Grant Applications: We received a check from IPRF which is the money to help reimburse us for our ballistic vests. The Recruitment and Retention Grant was submitted last week. This will be for a total of \$1.7 million that is split between us and three other departments.

Village/Countries: We had our HAART group meeting. Chief Ravagnie and Fire Marshal Buschbacher met with the Village to go over our impact fees. We will now be receiving 10 cents a square foot for buildings. They used

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



to us FSCI for plan reviews, but now Fire Marshal Buschbacher will be doing the plan reviews for the village instead, which will help generate more income.

Other:

Old Business:

New Business:

Approve: ICS Solutions \$11,440.00: This is to double our fire walls because ours is quite old. Trustee Bayser motioned to approve the purchase of additional fire walls in the amount of \$11,440.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: ICS Solutions \$5,488.00: This is for new WiFi for stations 2 and 3. We will do one in this budget year, and one in the next budget year. Trustee Saletta motioned to approve the purchase of additional fire walls in the amount of \$5,488.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Provident Plan 3 Accident & Sickness \$21,632.00: Trustee Bayser motioned to approve Provident Plan 3 for our Accident and Sickness policy in the amount of \$21,632.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Toyne Inc. Engine purchase agreement: We cannot lock in the exact price because it will take about two years to complete. This will be identical to our other engine. We will know the final cost once they start building it. We are still less than most departments by about \$100,000.00. The members really like the Toyne we have. This would replace the engine at Station 5. We could put money down on it, but we may be better off saving it now and paying later. Trustee Bayser motioned to approve the Toyne engine purchase agreement pending further investigation on the details, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus:

- i. 2008 Chevrolet Pick Up 1GCHK23618F149809
- ii. 2014 Chevrolet Equinox 2GNFLGE33E6171814
- iii. 2015 Chevrolet Equinox 2GNFLFEK0F6316178

We should be able to get about \$17,000.00 for the pick up and \$12,000.00-\$14,000.00 on each of the Equinox's. Trustee Davis motioned to approve the declaration of surplus on the 2008 Chevrolet Pick Up, the 2014 Chevrolet Equinox and the 2015 Chevrolet Equinox, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

Old Business:

New Business: We would like to set up ACH payments on our utilities. The Board directed the Chief to get this set up.

Trustee Bayser motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance, or dismissal of specific employees, collective bargaining matters or consideration of salary schedules for one or more classes of employees, the selection of person to fill a public office or discipline, performance or removal of the occupant of a public office and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief

Ravagnie, Deputy Chief Levendoski and Attorney Miller, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed, and the meeting closed at 9:42AM.

The meeting reconvened at 10:46AM.

Wes Levy and Danielle Diamond from Lauterbach and Amen attended the meeting and presented the draft budget. Wes also discussed the Illinois Funds money market account through the state. There was some discussion.

Trustee Bayser motioned to adjourn, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 11:29AM.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**4/18/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Megan Lamb, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, members of the public and members and family members of the Huntley Fire Protection District.

The meeting opened at 9:00am.

Public Comments: None.

The Honor Guard posted colors.

Presentations:

Oath of office Nicole Stadie: Nicole started on April 18, 2022 and is coming off her probation. She started as part time in April of 2020 and was sponsored by the department. She went to Carpentersville for a few months and the came back to Huntley. Nicole is very involved with pub ed. She will be badge number 103. She took her Oath of Office and had her badge pinning.

Awards: Several of our members received a unit citation award from a structure fire on February 8, 2023. The patient had suffered a cardiac arrest and was rushed to the hospital.

Battalion Chief Pierce also presented life saving awards to several members from the same fire. The patient suffering from cardiac arrest was able to be brought back and transported to the hospital. There are usually no less than six people to work an arrest, however we had three members that worked her that day and were able to bring her back.

There was a recess at 9:17am.

The meeting reconvened at 9:26am.

Sawyer and Falduto: Tom Sawyer presented the quarterly report. The report is in the Board packet.

Tom Sawyer left at 9:34am.

Correspondence: We received a thank you from Barrington countryside where we assisted at a fire. A resident also sent us a thank you. Commissioner Palermo sent a thank you card for attending his dad's funeral. Carpentersville Fire sent a thank you for us attending a walk though.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$606,384.38, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We had \$134,000.00 in expenditures last month. Currently we have about \$1,000,000.00 in revenues over expenditures. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from March 21, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on March 21, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from March 21, 2023: Trustee Bayser motioned to approve the minutes from the Closed Board meeting on March 21, 2023, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: Attorney Megan Lamb attended in Joe Miller's place. The notice for the budget and appropriations has been posted. They looked over the Village of Huntley agreement and everything looks good with that. There is a new bill that will make it easier to sell surplus items. There is another bill that will increase the bidding threshold that we are keeping an eye on. There is also a new PSEBA bill that will allow those employees to choose what insurance plan they would like.

Approve VOH agreement: We are now receiving \$.10 a square foot instead of \$.08 a square foot for commercial buildings. Our Fire Marshal can now do the plan reviews and we will bill for them. Trustee Bayser motioned to approve the Village of Huntley agreement, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

General Report: We are currently at 2,063 calls for the year, compared to 1,977 this time last year. Union negotiations are going well. Chief Ravagnie and Deputy Chief Levendoski attended fall fest meeting. This will be at the end of September. We will be there with two paramedics. Fall fest will reimburse us about 50%. Chief Ravagnie had a phone call with the rotary club for rib fest. We are working on the reimbursement for that. We hosted a driver's training class which went well and we had about 20 members take the class. Chief Ravagnie will attend a 100 club dinner on April 25, 2023 with FF Paul Ortiz. He is receiving a lifesaving award. We sold the two equinoxes. We received a donation of a car for the training tower.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 63% and all have been positive.

Facilities Report: Any questions? No.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Apparatus Maintenance: Any questions? No.

Committee Reports: Foreign Fire meets on April 21, 2023.

Insurance: There were a few minor issues, but everything has been going pretty well so far. We will be meeting with Life Scan to go over the physicals.

SEECOM: We met with them and there is not much new going on. They will go down to six employees for a little while but will go back up to 12 after their remodel.

Board of Commissioners: Their quarterly meeting is on May 18, 2023. They will finalize the Lieutenant testing.

Fire Cost Recovery: We received a check for \$9,776.00.

Grant Applications: We have not heard anything more on the radio grant or the new SAFER grant.

Village/Countries: Chief Ravagnie, Deputy Chief Levendoski and the three Battalion Chiefs will go to Village to do a FEMA mass casualty tornado class. Tomorrow is the HAART group meeting. We will now be getting \$215 per home from Algonquin for the homes being built on Square Barn.

Other:

Old Business:

New Business:

Approve: Assured Partners \$93,174.00: This is for our stations and vehicles insurance policies. Trustee Mahoney motioned to approve the payment to Assured Partners in the amount of \$93,174.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Motorola Solutions \$5,370.09: This is for more batteries for the portables. Trustee Saletta motioned to approve the purchase of batteries in the amount of \$5,370.09, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: William Ruth Landscaping mowing \$17,200.00: This is for the mowing, edging, and pruning. Trustee Bayer motioned to approve William Ruth Landscaping in the amount of \$17,200.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: William Ruth Landscaping mulch \$19,360.00: This is for mulch, weeding and cleaning the retention ponds. Trustee Bayer motioned to approve William Ruth Landscaping in the amount of \$19,360.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Manchester Lakes: They are on their third management company. Attorney Miller is still working on this.

Trustees Agenda:

New or Old Business:

Approve: IAFFD Proxy: Trustee Bayer motioned to approve the IAFFD Proxy, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Fire Trustees Association of McHenry County- Monday, April 24, 2023: All trustees will be able to attend except for Trustee Bayser.

The meeting took a recess at 10:10am.

The meeting reconvened at 10:15am.

One member will return to shift tomorrow after being on light duty. We have another member who will be at Mayo Clinic for the next four weeks receiving treatment. We transported one of our new members twice in the last few days. There is a negotiations meeting tomorrow. There was some discussion.

Trustee Davis motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 10:43am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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P 847-669-5066 F 847-669-0139

## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District**

**5/16/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, and Executive Administrator Callie Thompson.

The meeting opened at 9:00am.

Public Comments: None.

Presentations:

Correspondence: None.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$666,975.24, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We have received 98% of our revenue and are at about 92% of our expenses. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from April 18, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on April 18, 2023, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Special meeting minutes from April 27, 2023: Trustee Bayser motioned to approve the minutes from the Special Board meeting on April 27, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

Public Hearing for 2023-2024 Budget: Trustee Brown opened the public hearing for the 2023-2024 Budget and Appropriations at 9:04am. A notice was placed in the paper more than 30 days prior, and a tentative form of the budget was available to the public. Trustee Brown closed the public hearing at 9:05am.

Adoption of Budget and Appropriation Ordinance No. 2023-02: There was some discussion. Trustee Bayser motioned to approve the Budget and Appropriation Ordinance, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Director's Wage Schedule: Trustee Mahoney motioned to approve the Director's Wage Schedule as presented with the addition of the Fire Marshal, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Elections- Board Positions: Trustee Mahoney motioned to keep the Board positions as they currently are, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Adoption of Ordinance No. 2023-03 Forming Decennial Committee on Local Government Efficiency, Public Act 102-1088: This is subject to the Open Meetings Act, and we need to have three meetings this year. This was formed to make sure we are efficient in our spending. Trustee Saletta motioned to approve the Adoption of the Decennial Committee Ordinance, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Manchester Lakes: We have a fee for pond maintenance. They have agreed to waive 2018 and 2019 fees. Trustee Bayser motioned to make a payment of \$11,829.04 to Manchester Lakes, seconded by Trustee Saletta. Roll call noted, Trustee Mahoney abstained, all remaining voting members voted yes. The motion was passed.

The Board directed the Chief to get an appraisal for the Square Barn Road property.

General Report: This time last year we were at 2,458 calls and we are currently at 2,569. One of our members receiving treatment had a Zoom conference call at the Mayo Clinic on Friday with us. He is now home and the Union asked if they could donate time to fill his spot. So far, his shifts for the next two months are filled. We should see a reduction in overtime. We have one member on light duty for the next two weeks. We attended the career fair in Elgin. On May 8<sup>th</sup>, Chief Ravagnie and Firefighter Paul Ortiz went to Springfield for Paul's life saving award. The Elgin memorial is this Saturday. Chief Ravagnie and Fire Marshal Buschbacher attended a meeting with Amazon. The back building is open, but the front building is not yet. They are hoping it will be open next year. The Zoll monitors arrived, and the programming will be done this week. There will be training coming up soon. On May 26<sup>th</sup> we are having a pizza and movie night for the cadet and interns as a thank you.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 49% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Labor Management meets on May 22<sup>nd</sup>. Foreign Fire met on April 21<sup>st</sup> and they purchased some spin bikes and work out equipment, as well as plate covers for the stations.

Insurance: We met with LifeScan regarding our physicals. They will be out here October 9, 2023 to October 20, 2023. We have an insurance claim out for Station 5 from the lightning strike which took out the tv, outlets and

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

gear washer. We may open another claim for a fire we were at a few weeks ago where we got paint and chemicals on some of our gear.

SEECOM: We are working on the response plans. The engines will be going to lift assists now to help free up our ambulances.

Board of Commissioners: Their quarterly meeting is on May 18, 2023. They will finalize the Lieutenant testing.

Fire Cost Recovery: We received a check for \$4,088.00.

Grant Applications: We have not heard anything back from our grants.

Village/Countries: We received our first installment for Station 1 in the amount of \$37,500.00. The HAART group had their meeting. We met with the Village to work with businesses on emergency preparedness. They want to do stop the bleed and CPR training. The Village has three members leaving the board.

Other:

Old Business:

New Business:

Approve: Advance Fire Training \$28,750.00: This is for our tower maintenance and repairs. We cannot use the first floor because of the damage. Trustee Saletta motioned to approve the payment to Advance Fire Training in the amount of \$28,750.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Haiges Machinery \$5,295.00: This is for a new gear washer at Station 2. The current one is 21 years old. Trustee Bayser motioned to approve the purchase of a new gear washer in the amount of \$5,295.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

NIAFPD and IFCA are holding a joint conference from June 14-17, 2023. Chief Ravagnie will be attending.

Trustee Bayser motioned to adjourn, seconded by Trustee Davis. All in favor say aye and the meeting closed at 10:43am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**6/20/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters and members and family members of the public and Huntley Fire Protection District.

The meeting opened at 9:00am.

Public Comments: None.

Presentations:

Battalion Chief Harders presented a lifesaving award and clinical saving award to resident for realizing his wife was in cardiac arrest on March 18, 2023 and starting CPR. A lifesaving award and clinical saving award were also presented to Dispatcher Anthony for walking him through CPR. Awards were also presented to Lieutenant Brown and Firefighters Pompa, King and Adams.

Correspondence: We received a thank you letter from Jim McDonald.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$895,897.73, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We have received just over \$5 million in the last month from tax revenue. We have about three- or four-months' worth of reserves. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

We have been moving our tax revenue to our IL Funds account. Our overtime is a little high this month because of our lack of part time members. We are hiring three more, but three are also leaving for full time somewhere else. Some departments are taking EMT's full time. We did have a few members off on light duty as well.

Approval of Regular minutes from May 16, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on May 16, 2023, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

We had our first Efficiency Committee meeting, and it went well. We need to publish our budget ordinance, so Attorney Miller will work on getting that done.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

General Report: We are trying to track each category that we use 7g for. We are currently at 3,251 calls for the year, compared to 3,144 this time last year. One of our members is still out and was supposed to have surgery but that was postponed. The Union has been covering most of his shifts. Another member will be out for a month for surgery, and one more will be out for six months for surgery. The Chiefs and Admin attended the quarterly chamber meeting on businesses and recruiting. We will be hiring one full time member on July 10, 2023. LITH Rib Fest is July 6-9, 2023, and we will have crews there. Tomorrow is Camp I am Me and some of our interns and cadets will be attending.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 52% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Labor Management met on May 22, 2023. A lot of our policies are being updates. A new command structure is being put in place for structure fires. Foreign Fire had a meeting as well. July 11-13, 2023 is bring your kids to work day.

Insurance: Nothing.

SEECOM: Nothing.

Board of Commissioners: They have not had a meeting for a little while.

Fire Cost Recovery: We received a check for \$2,200.00.

Grant Applications: We have not heard anything on our grant applications. Jessica with the Safer Grant is flying out on June 27, 2023 to meet with us.

Village/Countries: We had quite a few meetings on the fireworks the village is putting on with Huntley Fest and the 4<sup>th</sup> of July.

Other:

Old Business:

New Business:

Approve: Knox Company \$12,577.00: This is in our capital plan and budgeted for. We need to add more Knox boxes and do a retro fit. They are almost at the end of life and the new boxes will be wireless. Trustee Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

motioned to approve the payment to Knox Company in the amount of \$12,577.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Knox Company \$5,488.00: Trustee Davis motioned to approve the payment to Knox Company in the amount of \$5,488.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Josh Koelper \$349.50: This is for his school reimbursement. Trustee Mahoney motioned to approve the reimbursement in the amount of \$349.50, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Jack Mueller \$2,341.50: This is for his school reimbursement. Trustee Mahoney motioned to approve the reimbursement in the amount of \$2,341.50, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

Firefighter Jim Graf put in for retirement in January 2024. We have been doing a lot at the training tower and they found a few more spots that were bad. The Board gave approval for Chief to move forward with the repairs. The District pool party is on August 4, 2023. The police and fire Unions will be getting food trucks. The interns are doing a lot here to help us and Chief would like to do something for them.

Trustee Bayser motioned to adjourn, seconded by Trustee Davis. All in favor say aye and the meeting closed at 10:03am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**7/18/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Tom Sawyer.

The meeting opened at 9:00am.

Public Comments: None.

Trustee Davis entered at 9:04am.

Presentations: Tom Sawyer: Not much has changed in the capital fund. We are gaining about \$32,000 a year in interest. The report is in the packet.

Tom Sawyer left the meeting at 9:09am.

Correspondence:

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$1,197,783.49, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We have about three months of emergency funds in our account. Personnel costs were up last month due to three pay periods, a large payment to the pension fund and holiday pay. Ambulance revenue is up. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from June 20, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on June 20, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of 6-month review of Closed minutes January – June 2023: Trustee Bayser motioned to approve the 6-month review of closed minutes and keep them closed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

There is something called the Vendor Reporting Law, which we must adhere to because we have more than \$5 million in revenue annually. We must make a good faith effort to see if any of our vendors are minority or woman

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

owned. We will send a form to our vendors once a year. The First Amendment Auditors are going around to fire stations and recording inside the fire stations.

General Report: The gross sales for CPAT have been over \$87,000, with the net income over \$81,000. It has been almost full each month. We are currently at 3,764 calls for the year, compared to 3,693 last year. There were no issues with the fireworks or Ribfest. We had four part-time members start last week and so far it has been going well. We had a tornado come through town and tore the roof off an apartment building and there were some trees and power lines down. The Red Cross was called in. We had a kitchen fire last Saturday. They did a great job with that. National night out softball game is August 1, 2023. We have our open house on August 2, 2023. The District photos are mid-august and our group picture will be August 23, 2023. On July 25, 2023 and July 26, 2023 we will be hosting an active shooter drill with police. The retiree breakfast is July 28, 2023. Yesterday was the start of our audit. Bring your child to work day was hosted over three days last week. It went well. Camp I am me was on June 21, 2023. We will have our District family pool party on August 4, 2023. The Union is buying food this year. Chief Ravagnie has reached out to the Pingree Grove Village Manager about the growth in our district.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 53% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: No dates have been set year for meetings.

Insurance: Nothing.

SEECOM: Nothing.

Board of Commissioners: They will be meeting July 20, 2023 to go over the Lieutenant testing. Nine members have put in applications.

Fire Cost Recovery: We received a check for \$2,680.00.

Grant Applications: We have not heard anything on our grant applications.

Village/Counties: The HAART Group met last month. Chief Ravagnie went to the Lake in the Hills Board meeting on July 11, 2023, and led the Pledge of Allegiance. He also did a presentation going over our District.

Old Business:

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

New Business:

Approve: Advance Fire Training \$11,000: Trustee Saletta motioned to approve the payment to Advance Fire Training in the amount of \$11,000, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Full-Time Hires: We have in the budget to hire three full-time employees in August 2023, and three more full-time in March 2024. We would like to hire all six in August. There was some discussion on the hiring plan. Trustee Saletta motioned to approve the hiring of four full-time members with one Lieutenant promotion, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: College Incentive: We are proposing that for every 10 hours the interns work, we will pay one credit towards their tuition. Trustee Saletta motioned to approve the college incentive amended to state they need to complete and pass the course first, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus Stairmaster: This is a very old piece of equipment. Trustee Mahoney motioned to approve declaring the Stairmaster surplus, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus Fire Hose: Fire Catt did the hose testing, and 2.3% of our hose failed. This is what will be declared surplus. Trustee Bayser motioned to approve declaring the failed fire hose surplus, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

The Fire Trustee Association meeting is on July 31, 2023.

We took a break at 9:46am. The meeting reconvened at 9:54am.

One of our members filed their pension paperwork. One member had surgery last week and will be out for five months, and another member had surgery and will be out for the next 2-3 weeks. We also had a member get an MRI and will hopefully be released this week. We have one member retiring in January and another in February of 2024. We would like to hire a full-time Administrative Assistant on September 11, 2023.

Administrative Assistant Tina Winters left the meeting at 9:56am.

There was some discussion on the hiring of a full-time Administrative Assistant. Trustee Bayser motioned to approve the hiring of Tina Winters as a full-time Administrative Assistant starting on September 11, 2023, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Administrative Assistant Tina Winters entered the meeting at 10:01am.

Trustee Davis motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 10:28am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**8/15/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, and Trustee Mahoney. Also present were Chief Ravagnie, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members of the public and Huntley Fire Protection District. Absent was Trustee Davis.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Lifesaving Awards: On July 9, 2023, a six-year-old boy started choking on a snow cone and a gentleman heard the mom yelling for help. He went and gave the Heimlich to the child and removed the object. He saved his life.

We had another lifesaving award for a cardiac arrest. The call initially came out as a fall. This patient suddenly went into cardiac arrest and the crew recognized that immediately and performed lifesaving measures. Lt. Todd Penkava, FF Brad DeRaedt and FF Brennen Jacobs were presented awards.

The members of the public and Huntley Fire Protection District crews left at 9:09am.

Correspondence: We received a thank you letter from Antioch for a structural collapse.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$723,160.76, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Last month we saw a reduction in costs. We met with the accountant on Monday to look at the budget projections for next year. We have seen an increase in ambulance fees which will help cover the cost of new personnel. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from July 18, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on July 18, 2023, with an amendment that states all reviewed closed session minutes will stay closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

Trustee Mahoney motioned to approve the hire of one full time member, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Miller is still working with the Village about the street in front of old Station 1. We are waiting to hear back from Plote if they are willing to buy the Square Barn property back.

Tina left the meeting at 9:21am.

Tina returned at 9:23am.

General Report: Last year at this time we had 4,157 calls, and we are currently at 4,328 for this year. We tried to hire six members and are down to four now. By October 2023, we should be able to hire the two additional. We will be hiring more in January 2024. Testing ends on September 18, 2023. The open house went very well, and we had probably over 400 people attend. We had our District pool party. All crews will be out at the schools tomorrow for back-to-school days for the first day. Huntley high school has eight football games, and we will get reimbursed for staffing at them. We had a dog club use our parking lot to practice with their sniffing dogs. The cadets that graduated will now move to interns. They will do interviews with Lt. Floyel before they can move to become interns. We have four members off with injuries. One should be coming back to shift. We have eight on light duty right now.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 51% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee meets on August 21<sup>st</sup>. Foreign Fire will meet September 22<sup>nd</sup>.

Insurance: Nothing.

SEECOM: They are still working on remodeling the basement.

Board of Commissioners: They met on July 20, 2023 to go over the Lieutenant testing.

Fire Cost Recovery: We received a check for \$2,700.00.

Grant Applications: We have not heard anything on our grant applications.

Village/Counties: Had our HAART meeting at the Park District.

Old Business:

New Business:

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approve: Full-Time Promotion: This is a Lieutenant promotion. Trustee Bayser motioned to approve the promotion, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Zachary Berti: This is reimbursement for paramedic class. We get reimbursed from the SAFER Grant. Trustee Saletta motioned to approve the reimbursement, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Life Fitness: \$25,249.80: This is for equipment for Stations 2 and 3. Trustee Saletta motioned to approve the purchase in the amount of \$25,249.80, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus AEDs:

Approve: Declare surplus EMS Items:

Approve: Declare surplus 3 ResQtec airbags:

Approve: Declare surplus nozzles:

Trustee Bayser motioned to approve declaring surplus for the AEDs, EMS items, ResQtec airbags and nozzles, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

Trustee Bayser motioned to adjourn, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 10:04am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief





# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**9/19/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members of the public and Huntley Fire Protection District.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Lifesaving Awards: Battalion Chief Harders presented lifesaving awards to bystanders for performing CPR on July 24, 2023, on a man who fell at Bowl-Hi and who stopped breathing, and eventually was upgraded to a cardiac arrest. Dispatcher Joanna received an award for her efforts in instructing the bystanders how to do CPR. Awards were also presented to crew members Lt. Keith Schroeder, FF Dave Buckel, FF Chris Jagels and FF Bryton Crosby.

The members of the public and Huntley Fire Protection District crews left at 9:09am.

Correspondence: We received a thank you letter from South Elgin when we went change of quarters. We were there for about four hours.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$737,148.44, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are about a third of the way through the fiscal year. The expenditures are on target. We have received about half of the revenue for the year. Personnel costs are up a little. The overtime continues to increase. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from August 15, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on August 15, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

We are getting very close to levy time. We will probably approve the levy in November. There is NIAFPD training in October.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approve: Intergovernmental agreement- Village of Huntley siren on Station property: We already have a siren at Stations 2 and 3. The Village would like to put a siren at Station 5 as well. They are going to mimic the agreements we already have for our other stations, and there will be no cost to us. Trustee Bayser made a motion to approve the agreement, pending a final review from our attorney, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

General Report: We are currently at 4,983 calls for the year, and last year at this time we were at 4,804. We are still going to add one more full-time member, and four part-time members in October. We have four members out on injury. Huntley Springs had breakfast for us a few weeks ago. Chief attended a round table discussion at ECC. The Hootenanny had around 5,000 people with about 3,000 runners. The 9/11 ceremony went well. We had a good turnout for Lt. Szymczak's walk out. Deputy Chief Levendoski will be going to MCC and speaking with recruits. The full-time testing ended yesterday, September 18, 2023. We have seven members testing for Lieutenant.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 57% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Foreign Fire will meet this Friday, September 22, 2023.

Insurance: We talked with the Trust and they are looking at a 10.5% increase. We will get a few more prices on other policies to compare.

SEECOM: Nothing new.

Board of Commissioners: We had 38 people test for full-time, with 25 passing. 16 of those are paramedics. The interviews will be on October 13, 2023.

Fire Cost Recovery: We received a check for \$3,472.00.

Grant Applications: The SAFER Grant ends in December. We still have some money left over for PPE. We have not heard anything yet on the next SAFER Grant or the Radio Grant.

Village/Counties: There is still a lot of growth coming in. We are working with Carpentersville Fire and our mechanic will be doing the lighting on some of their vehicles. There may be other departments that are interested as well.

Old Business:

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

New Business:

Staffing: Trustee Bayser made a motion to authorize the Commission to hire the next six eligible full-time candidates, three of which will be new members and three will be to replace due to retirements, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Declare surplus extrication equipment: This is very old equipment. There may be small departments in Illinois that could use it. Trustee Bayser motioned to approve declaring surplus for the old extrication equipment, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

We need a new heating and A/C unit at Station 3. We are getting quotes for it now. The Board gave the Chief the approval to move forward with getting a new unit.

Trustees Agenda:

New or Old Business:

Trustee Bayser motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance, or dismissal of specific employees and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Attorney Miller, seconded by Trustee Davis. All in favor say aye and the meeting closed at 9:40am.

Trustee Davis motioned to close the Closed Meeting of the Board of Trustees and return to Open Session, seconded by Trustee Bayser. All in favor say aye and the closed session meeting ended at 10:32am.

The meeting re-opened at 10:32am.

October 25, 2023 will be our next Oath of Office for three members coming off probation.

Trustee Saletta motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 10:36am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**10/17/2023 at 9:00am  
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, Wade Arthur, and Tom Sawyer.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Costabile & Steffens: Wade presented on our draft audit. This is the second year he has done our audit. It went well and there are no concerns. The draft audit is in the packet. Trustee Bayser motioned to approve the audit, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Wade left the meeting at 9:04am.

Sawyer and Falduto: Tom presented our quarterly performance report. The projected income in the fund is \$30,000. The report is in the packet.

Tom left at 9:11am.

Correspondence: We received a thank you card from the Nixon family for attending the funeral.

Treasurer's Report: Trustee Bayser motioned to approve the Treasurers Report and Accounts Payable in the amount of \$775,295.95, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from September 19, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on September 19, 2023, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from September 19, 2023: Trustee Bayser motioned to approve the closed minutes from September 19, 2023, and keep them closed, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

There is a potential bill coming out where if the Board President finds it more practical to have a remote meeting, he has the authority to do so.

Discussion/Adoption of Truth in Taxation Finding for 2023 Levy: Last year the CPIU was 7%, and this year it is 6.5% but will be capped at 5%. We have not received the EAV estimate yet. We are estimating about a \$100,000,000 increase in EAV over last year. The Pension Fund is asking for \$1.9 million. We are asking for a 7.7% increase in preparation for next year. The Board made truth in taxation finding and they will comply with the Truth in Taxation Act.

General Report: Last year at this time we were at 5,283 calls, and we are currently at 5,473. We hired two part-time members. We have a few of our interns who will be ready soon. We three members out on light duty. Fall fest went well. We received reimbursement for attending Rib Fest. Deputy Chief Levendoski attended career night with the interns and cadets. We raised money at the Culver's event. We had two AEDs donated and we had them looked over and donated one to the food pantry and will donate the other one as well. There was a nice turnout for FF Graf's retirement. We went to the schools with the safety trailer. Our mechanic is doing the lighting package on Carpentersville's pickup. We also fixed the antenna on their ambulance.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 52% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee cancelled and rescheduled their meeting. Labor Management met on September 28, 2023. The station assignments will be done by the end of this month. Foreign Fire had their meeting and approved a few items.

Insurance: The Insurance Committee still needs to meet. We did meet with LifeScan and our physicals were moved to later in the year.

SEECOM: The dispatch center is almost finished.

Board of Commissioners: They are meeting today on the Lieutenant testing and finalizing the points for the full-time testing. The written testing is October 23, 2023.

Fire Cost Recovery: We received a check for \$2,664.00.

Grant Applications: We did not receive the radio grant.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Village/Countries: Our mechanic will be meeting with Algonquin Public Works mechanics.

Old Business:

New Business:

Air Management Services Furnace and AC: Trustee Bayser made a motion to approve the purchase of a new furnace and AC unit, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Shipping Containers: Foreign Fire will be purchasing this. We are going to make a house at the tower for training. Trustee Davis motioned to accept the payment for the shipping containers, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Ben Graff College Reimbursement \$699.00: Trustee Bayser motioned to accept the college reimbursement in the amount of \$699.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

Trustee Bayser motioned to adjourn, seconded by Trustee Davis. All in favor say aye and the meeting closed at 10:09am.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**11/21/2023 at 9:00am  
Station One**

Trustee Saletta called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Bayser, Trustee Saletta, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Administrative Assistant Tina Winters. Absent was President Brown. Trustee Bayser made a motion to nominate Trustee Saletta as the President Pro Tempore. Trustee Davis seconded the motion, all members voted yes, and Trustee Saletta proceeded with the meeting.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Lifesaving Awards: Lieutenant Kelly Gitzke presented lifesaving awards to bystanders for performing CPR on August 30, 2023, on a man who was having a cardiac event on the softball field at Sun City. Lt. Gitzke shared that based on the national average, only 5% of people who have a cardiac event outside of the hospital survive and return to their normal daily life. The Huntley Fire Protection District has had eight (8) saves this year which is a 24% survival rate. One of the number one reasons we are so successful is that we live in a community where bystander CPR is taught, encouraged, and used. Dispatcher Robert received an award for his efforts in ensuring that the paramedics got to the specific location promptly. Awards were also presented to the crew members, Lt. David Stadie, FF Jon King, FF Josh Kaiser, and Battalion Chief Eric Bentley, FF Josh Kinberg, and FF Trent Verdonck.

The members of the public and the Huntley Fire Protection District Crews left at 9:15a.m.

The meeting resumed at 9:17a.m.

Correspondence: We received four (4) thank you letters in the past month.

1. We received a thank you card from the Woodstock Fire Department for our assistance with the house explosion.
2. We received a thank you card from a resident who required lift assistance after an ankle surgery.
3. We received a thank you letter from the Grafton food pantry for the seven (7) carts of food/toiletry donations and a cash donation of \$3,000 that was collected during the scare away hunger food drive in early November.
4. We received a thank you letter from the Rolling Meadows Firefighter association for our support during the recent loss of one of their own firefighters.

Treasurer's Report: Trustee Davis motioned to approve the Treasurers Report and Accounts Payable in the amount of \$873,484.20, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



Lauterbach and Amen Budget Report: Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from October 17, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on October 17, 2023, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Special Meeting minutes from October 25, 2023, at 5:00p.m. and Special Meeting Minutes from October 25, 2023 at 5:30p.m. Trustee Bayser motioned to approve the special minutes as amended from October 25, 2023 5:30 p.m. seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report:

Attorney Miller shared that the veto session ended last week. Tier 2 has been amended and enhanced for the city of Chicago firefighters and police. There has been no change to the open meetings act. The date requirement for the pensions to be 90% funded has been pushed and nothing is currently finalized.

At 9:24 a.m. Trustee Saletta opened the Truth in Taxation hearing. Notice was published in the Daily Herald newspaper on Sunday, November 12, 2023, nine (9) days prior to the hearing date. There was no public comment at the hearing. Trustee Bayser motioned to approve the 2023 Tax Levy Ordinance 2023-03. Seconded by Trustee Davis. The vote passed and the hearing closed at 9:25a.m.

General Report: Last year at this time we were at 6,019 calls, and we are currently at 6,145. We hired seven (7) full-time members. We have two (2) members coming off light duty and one (1) new member who will be on light duty for a few weeks. There were ten (10) station transfers, and all members were notified by October 31, 2023, as per the union contract. Kelly day picks are finished, and the shifts are in the process of making vacation picks now. The district had members attend a hero's breakfast, groundbreaking and ribbon cutting ceremonies this past month. Department physicals will start the week of November 27<sup>th</sup>. BC Harders and LT. Gitzke did all the blood draws for the members earlier this month. The Chief reported that almost all the parts for the damaged 2014 fire truck are in and we are anticipating completion of the repairs by the end of 2023.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: There is an approval for apartments located behind Culvers. Buffalo Wild Wings to go and Wing stop are two of the restaurants that are scheduled to open on the south side of town. Any questions? No.

Trustee Bayser left at 9:35a.m.

Public Education Report: Any questions? No.

Facilities Report: Any questions? No.

Apparatus Maintenance: Mechanic, Rob Territo, is installing vehicle lighting for Carpentersville and vehicle lighting for East Dundee. Any questions? No.

Customer Service Surveys: We are currently at 54% and all have been positive.

Trustee Bayser returned at 9:37 a.m.

Committee Reports: Safety Committee – None

Labor Management – None

Foreign Fire had their meeting on November 17, 2023, and reviewed and approved a proposal for Alex Vucha photography to work as an independent contractor for the district, being available to take photos at various district functions. The proposal was to allow Foreign Fire to pay \$10,000 for the first 6 months as a trial, to give the district time to review and budget for it. A motion to accept the proposal was made by Trustee Bayser and seconded by Trustee Davis. Roll call noted, all members voted yes, and the motion passed.

Trustee Bayser left the meeting at 9:44 a.m.

Trustee Bayser returned to the meeting at 9:45 a.m.

Insurance: None

SEECOM: The dispatch center is finished, and they are hosting an open house on December 15, 2023.

Board of Commissioners: A motion was made by Trustee Davis and seconded by Trustee Bayser to approve stipends for commissioners Hopkins, Palermo, and Figolah. Roll call noted, all members voted yes and the motion passed. The board finalized the Lieutenants list, and it will become active in January 2024.

Fire Cost Recovery: We received a check for \$1,328.

Grant Applications: The safer grant is expiring, and a new grant will start again in January.

Village/Counties: The district will participate in a full-scale exercise with the Village, Police, and School District, August 5 -9 2024.

New Business:

- a. IAFF Health and Wellness Trust – Trustee Bayser motioned to approve the selection of the trust. Trustee Davis seconded; ayes carried. Motion passed. We will have a 10.7% increase for 2024.
- b. Resource management \$11,782.29 – Motioned to approve made by Trustee Davis and seconded by Mahoney.

There was a pension hearing on November 7, 2023, for Lt. Bryan Szymczak. A non-duty pension was granted. The pension board hearing for Lt. Ken Larsen was set for November 29, 2023, at 5:30 p.m. One of the pension board members resigned due to scheduling conflicts and nominations are now being accepted.

Trustees Agenda:

- a. New or Old Business: Trustee Meeting Dates for 2024 – Trustee Bayser motioned to approve the 2024 trustee meeting dates was seconded by Trustee Mahoney. Ayes carried; motion passed.

Discussion was had regarding the Paid Leave for Workers Act, the Deputy Chief hiring progress and the first budget meeting scheduled for December 12, 2023. Trustee Bayser motioned to approve the vacation buyback (10 days) for Chief Ravagnie. Trustee Mahoney seconded. Roll call noted, all members voted yes, the motion was approved.

Trustee Mahoney motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 10:35 a.m.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief



# HUNTLEY FIRE PROTECTION DISTRICT

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11118 Main Street Huntley, Illinois 60142  
P 847-669-5066 F 847-669-0139

## Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**12/19/2023 at 9:00am  
Station One**

President Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were President Brown, Trustee Saletta, Trustee Davis, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, and Administrative Assistant Tina Winters. Absent was Trustee Bayser.

The meeting opened at 9:00am.

Public Comments: None.

Presentations: Mitch Backes from Assured Partners spoke with the board about the IPRF workers compensation insurance renewal options. A discussion was had about the pros and cons of continuing with a \$100,000 per claim deductible versus switching to a \$0 deductible. Claims have been steadied the last few years and have been low in number, however we are trending higher in 2023. There is approximately a \$50,000 difference in premiums between the two plans. There was discussion on the information presented. Trustee Saletta made a motion to change workers' compensation with IPRF to the \$0 deductible plan, seconded by Trustee Mahoney. Roll called noted, all voting members voted yes. Motion passed.

Mr. Backes left the meeting at 9:32a.m.

Correspondence: We received a thank you note from retired chief Jim Moore for the care of his mother-in-law in Del Webb. We also received a thank you card from Barrington Countryside FD for our assistance with a structure fire in a garage.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$688,126.49, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Chief Ravagnie shared that we look to be on pace for this time of year. We are currently at 58% of the budget. There was some discussion on pre-employment costs and if there is a way to recoup some of that money. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from November 21, 2023: Trustee Mahoney motioned to approve the minutes from the Regular Board meeting on November 21, 2023, seconded by Trustee Saletta. Roll call noted, President Brown abstained, all others voted yes. Motion passed.

Attorney Report: The Paid Leave for Workers Act begins in January 2024.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

General Report: We are currently at 6,678 calls for the year, compared to 6,576 this time last year. A member returns from light duty today. We currently still have two members off on light duty, one is workers comp, and one is not. The Lifescan physicals went well and there was positive feedback. Next year we will try to soundproof one of the rooms better for the hearing test. We did have four members needing to follow up with their doctors. Operation North Pole happened on Saturday, and we delivered presents. The interns had a breakfast. We have bell ringing on December 23, 2023 at both Jewels. We had our first budget meeting this month. The head for one of our ambulances is cracked. The Pension Board knows of a retirement in January 2024.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 54% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: The Safety Committee meeting has been rescheduled. Nothing for Labor Management.

Foreign Fire Tax: Foreign Fire met on December 12, 2023.

Fire Station Furniture Inc. \$13,000.00: This is for the purchase of new recliners for Stations 2 and 3. Trustee Mahoney made a motion to accept the purchase from Foreign Fire, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Rhychlik Engraving \$7,500.00: This is for the engraving for every full-time member with their name and badge number on the bricks. Trustee Saletta motioned to accept the purchase from Foreign Fire, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Insurance: Nothing new.

SEECOM: We attended the open house on Friday for a tour.

Board of Commissioners: Nothing new.

Fire Cost Recovery: We received a check for \$1,808.00.

Grant Applications: We are closing out our SAFER Grant.

Village/Counties: The HAART meeting has been rescheduled due to the holidays.

2023 accomplishments: We finished out the year well.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Review of 2024 Goals and objectives:

- 1.Updating the policies and procedures.
- 2.Start a quarterly online newsletter for the website.
3. New engine comes and two new ambulances. We will try to get part of one ambulance into this year.
4. Work on replacing radios in the rigs – none of the portables are serviceable.
5. Invest in training the members – we have lots of members going to school this year.
6. Develop a probationary evaluation policy.
7. Participate in the active shooter drill with the village.
8. Fill the director of EMS and possibly Public Education positions.
9. Start 4 new part time members early 2024.
10. Work on officer development.

New Business:

Assured Partners IPRF– See above.

Arrow Manufacturing Inc. - \$249,896.00 is the new cost to remount the ambulance. We will put down 40% right away. Trustee Davis made a motion to approve the purchase in the amount of \$249,896.00, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. Motion passed.

Stryker - \$122,950.18: This is for two power loads and cots for ambulances. We will order them now and they will invoice us at a later time. Trustee Mahoney made a motion to approve the purchase of two power loads and cots in the amount of \$122,950.18, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. Motion passed.

Motorola - \$59,767.02: This is for six radios. This will put us over the budget line item, however, MCETSB reimburses us. Trustee Mahoney made a motion to approve the purchase of six radios in the amount of \$59,767.02, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. Motion passed.

Tuition Reimbursement – Graff \$699.00: This is for his college reimbursement. Trustee Davis made a motion to approve the reimbursement in the amount of \$699.00, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. Motion passed.

Tuition Reimbursement – Kaminsky \$582.50: This is one of our interns who works a lot of the CPAT events. For every 10 hours he works for us, he gets a portion of his tuition reimbursed. Trustee Mahoney made a motion to approve the reimbursement in the amount of \$582.50, seconded by Trustee Davis. Roll called noted, all voting members voted yes. Motion passed.

Trustees Agenda:

New or Old Business: NIAFPD Training Conference February 2-3, 2024. Trustees Saletta, Davis and Mahoney will attend on Friday only. There is no online option.

President Brown motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance, or dismissal of specific employees and the purchase or lease of real property or the setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Executive Administrator Thompson, Administrative Assistant Winters, and Attorney Miller, seconded by Trustee Saletta. All in favor say aye and the regular meeting ended at 10:12a.m.

Closed session opened at 10:20a.m. Administrators Thompson and Winters left at 10:20a.m. Trustee Saletta motioned to close the closed session, seconded by Trustee Mahoney. All in favor say aye, motion carried. Closed session ended at 10:30a.m.

The Board took a brief recess and open session restarted at 10:32a.m. The board conducted interviews for the Deputy Chief position. The Chiefs and admins left the meeting at 12:56p.m. and returned at 1:12p.m. President Brown made a motion to make a job offer to Tim Leidig. The motion was seconded by Trustee Saletta. Trustee Mahoney abstained and all other voting members said aye. The motion was passed.

Trustee Saletta motioned to adjourn, All in favor say aye and the meeting closed at 1:13 p.m.

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President Milford Brown

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Secretary Bonnie Bayser

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief