



HUNTLEY FIRE PROTECTION DISTRICT

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Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 4/20/2021 at 9:00AM Station One

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Administrative Professional Thompson and Tom Sawyer. The meeting opened at 9:05AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Presentations: Sawyer and Falduto: There is \$632,493.00 in the Capital Fund, which generates about \$12,000.00 in income. The average maternity is 2 years. There is \$4,530,969.00 in the Operating Account which generates about \$82,000.00 in income. The Pension Fund is doing very well compared to last year. There is an uptick in inflation. The report is in the packet.

Tom Sawyer left at 9:12AM.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$811,913.95, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Review and Approval of Minutes: Trustee Bayser motioned to approve the Regular Board Meeting Minutes of March 16, 2021 as distributed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Closed Meeting minutes from March 16, 2021 and keep them closed, seconded by Trustee Saletta. Roll call noted and all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Special Meeting Minutes of March 30, 2021, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We received a thank you from IFSA for three of our members and one cadet. We also received a card from Karen Femali for attending Joe Femali's funeral.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Attorney Report:

Legislative Report: There are some new statutes regarding hiring and the felony language, so we are just waiting to hear more about that.

Review budget 2021-2022: Our medical insurance costs could possibly increase. We have to budget \$1.1 million for insurance just in case. We will have open enrollment for new insurance options on June 1, 2021. We will do the public hearing in May 2021 and can adopt the budget in either June or July of 2021.

Trustee Davis entered the meeting at 9:22AM.

General Report: We are at 1,698 calls, which is up 139 calls from last year. The Truck is back in service. Project pumpkin is ongoing. We were able to do some training on the houses on the land where Project Pumpkin is. We had a command class here on April 14 and 15, 2021 for all our command staff. It was very well received. We are using this information so it will be consistent on each shift. We changed a few of our vehicle numbers. We are switching to Fire Vehicle plates. We will have new radio numbers as well. Over the weekend we hosted a Woman's Day for our female members. The promotional ceremony went really well. We did have someone look at old Station 1 last Friday. Some people have gone to the Village to see what can be put there. We met with School District 158 to do Safety Day.

Alarm Response - Training Report: We are still receiving a lot of falls. This will be part of Lt. Gitzke's new responsibilities to find out why they are falling and how to better help them.

EMS Dispatches - Any questions? No.

Hospitals Report: Any questions? No.

Fire Prevention Report: The Amazon building is starting. Hampton inn is coming along but there were a few suspicious fires out there. The Library and Wendy's is also coming along.

Public Education Report: Battalion Chief Bentley is still working on some things but a lot is still on hold.

Customer Service Surveys: We are at 57% and all very positive.

Facilities Report: Battalion Chief Eeg has taken over facilities.

Apparatus Maintenance: We would like to start putting in the costs per vehicle so we know when it is no longer cost effective. With the new ESO we will be able to run these reports.

Committee Reports: Safety Committee met March 18, 2021. There has been no meeting for Labor management. Foreign Fire is meeting April 27, 2021.

SEECOM: Nothing new, they are changing our new numbers for us. We had our quarterly meeting with Algonquin and Crystal Lake.

Board of Commissioners: They met on April 16, 2021 and they are working on Full Time testing and Lieutenant testing. We do have RFPs out for the Lieutenant testing. National Testing Network will do the Full Time testing.

Fire Cost Recovery: We received \$455.60.

Grant Applications: We have quarterly meetings with the SAFER Grant group. Through this grant we are also getting a recruitment video.

Village/Countries: There are a lot of changes. The Lake in the Hills Police Chief is retiring in June 2021. The Deputy Chief from Crystal Lake is retiring. Pingree Grove Chief is retiring in May 2021. HAART group is still meeting on Zoom every two weeks. We would like to thank Mayer Sass and we will send him something.

Other:

Old Business: None.

New Business:

Approve: William Ruth Landscape mowing \$17,200.00: This is for all five stations. This did not increase much from last year. Trustee Bayser motioned to approve William Ruth Landscaping in the amount of \$17,200.00, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: William Ruth Landscape mulch-detention \$14,800.00: Trustee Bayser motioned to approve William Ruth Landscaping in the amount of \$14,800.00, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Lt. Harders and Lt. Gitzke entered the meeting at 10:03AM.

Approve: Sims man \$59,799.68: This is for an upper end mannequin. There is a lot technology in it and is ideal for EMS. This is will be for the crews to master their skills. We can also use it for our CQI process. We can take information from a prior call and plug them into the mannequin. We can utilize actual calls or make our own scenarios. It is pretty life like. We would like to be able to host a paramedic class in the future. One of our members is already a sim tech who writes simulations. It will come with a 24 month warranty. Trustee Saletta motioned to approve the Sims man in the amount of \$59,799.68, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Lt. Harders and Lt. Gitzke left the meeting at 10:18AM.

Approve: Hiring additional personnel: We will talk about in closed session.

Approve: US Digital Design \$9,209.70: This is for the warranty and the apps. This will be an annual cost. Trustee Bayser motioned to approve US Digital Design in the amount of \$9,209.70, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Dinges Fire Bunker gear \$24,760.00: This is for 8 sets. Trustee Mahoney motioned to approve Dinges Fire Bunker gear in the amount of \$24,760.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approve: Dinges Fire Bunker gear new PT \$20,054.64: Most of this will be covered under the grant. Trustee Mahoney motioned to approve Dinges Fire Bunker gear for the new Part Time in the amount of \$20,054.64, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Declare surplus 8 sets of Bunker gear: Trustee Bayser motioned to approve the surplus of eight sets of Bunker gear, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

Old Business: None

New Business:

Elgin Memorial: Every year they do a memorial ceremony and this year it will be June 26, 2021. There will be a permanent memorial built at this site. Trustee Saletta would like to buy some bricks to memorialize some of our members we have lost. The bricks are \$200 each. We would like to do one for Deputy Chief Schlick, Captain Winkelman and one for all our members who have served. Trustee Saletta motioned to approve the purchase of three bricks in the amount of \$600.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classed of employees, selection of person to fill a public office or discipline, performance or removal of the occupant of a public office and litigation- pending or probable, inviting in Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller and Administrative Professional Thompson, seconded by Trustee Saletta.

The meeting closed at 10:34AM.

The meeting reopened at 12:01PM.

Chief Ravagnie was given the direction from the Board of Trustees to notify the Firefighters Union that the District will not extend the sick leave or family leave benefits offered by the Family First Coronavirus Response Act or American Rescue Plan effective April 20, 2021.

Trustee Davis made a motion authorizing the Commission to promote the next two eligible candidates from the Lieutenants promotional list for promotion with one effective on June 4, 2021 and one effective on June 6, 2021, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Saletta made a motion authorizing the Commission to hire the next four eligible candidates from the Firefighter/Paramedic Full Time list effective May 24, 2021, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Davis made a motion authorizing the salaries for the Part Time Firefighter/Paramedic, Part Time Firefighter/EMT, Part Time Paramedics, Fire Marshal and Mechanic for the 2021-2022 and 2022-2023 fiscal years, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Davis made a motion authorizing the appointment of Patrick Fortunato as the Deputy Chief of Operations pursuant to his passing of the background check and physical, seconded by Trustee Bayser. Roll call noted, Trustee Brown abstained, all remaining voting members voted yes. The motion was passed.

Trustee Saletta motioned to authorize a five percent increase in pay for Chief Scott Ravagnie effective May 1, 2021 for the 2021-2022 fiscal year, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Brown motioned to adjourn, seconded by Trustee Bayser. All in favor say aye and the meeting closed at 12:08PM.

President Milford Brown

Secretary Bonnie Bayser

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief