



# HUNTLEY FIRE PROTECTION DISTRICT

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## **Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 03/15/2022 at 9:00AM Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Fortunato, Attorney Miller and Administrative Professional Thompson.

The meeting opened at 9:00AM.

The meeting participants stood for the Pledge of Allegiance.

Public Comments: None.

Treasurer's Report: Trustee Davis motioned to approve the Treasurers Report and Accounts Payable in the amount of \$778,046.95, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are a little bit tight but will be fine going into the new fiscal year. Trustee Bayser motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Regular Board Meeting minutes from February 15, 2022, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Closed Meeting minutes from February 15, 2022, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Correspondence: We received a thank you from Waukegan from their boat storage fire, Pingree Grove from their fire and Bartlett for their warehouse fire. We also received a nice thank you letter from Rosemary Olsen.

Attorney Report: We should anticipate getting FOIA requests from the Bartlett Fire we attended.

### Legislative Report

General Report: We are currently at 1,392 calls for the year, compared to 1,147 last year. We had a house fire on Sunday with no injuries. We still have one member on light duty and we lost one part time member to another department. We hired three more part time, but only two have made it through so far. We are working on the budget still and are hoping to have it for the next Board meeting. First Arriving is a computer software we purchased which will have things like AVL of all the vehicles, weather and calendars. It is like a digital bulletin board. We had the business expo over the weekend and the beginning was very busy, but it slowed down in the afternoon. WGN reached out and they are coming on Thursday to speak with Lt. Gitzke about our cardiac arrest save.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: There is talk about Panera coming this year.

Public Education Report: Any questions? No.

Customer Service Surveys: We are at 49% and all very positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: The ladder truck has been down again for the last two weeks. A chip for running the exhaust system is needed.

Committee Reports: The Safety Committee meeting is March 22, 2022. Labor Management will probably meet next week. Foreign Fire will meet April 15, 2022.

Insurance: We are still having some issues with our insurance.

SEECOM: We received the annual contract.

Board of Commissioners: They have full time interviews on March 26, 2022. 11 of the 17 accepted to come to interviews.

Approve: Re-appoint David Hopkins to a 1 year term May 1, 2022 – April 20, 2023: Trustee Bayser motioned to approve David Hopkins reappointment for a 1 year term, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Re-appoint Luke Palermo to a 3 year term May 1, 2022 – April 20, 2025: Trustee Bayser motioned to approve Luke Palermo's reappointment for a 3 year term, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Appoint vacant position to a 2 year term May 1, 2022 – April 20, 2024: Trustee Davis motioned to approve the appointment of Mike Figola for a 2 year term, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Fire Cost Recovery: We received \$3,608.00.

Grant Applications: We went for the MCETSB grant and it looks like we will get \$47,000.00 for the radios and \$9,000.00 for station alerting.

Village/Counties: We are meeting with the Village on inspections and impact fees. We want to talk to them on another revenue source for us. Acting Fire Marshal Buschbacher would like to do more building inspections. The sale of Station 1 is still moving forward and we are hoping to close in May 2022.

Other: We will do an open house in October.

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Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Old Business:

New Business:

Approve SEECOM- Service agreement for 2022-2025: Our rate per call has not gone up. Trustee Saletta motioned to approve the service agreement with SEECOM, which has not changed since last year, seconded by Trustee Bayer. Roll call noted and all voting members voted yes. The motion was passed.

Approve: ICS Solutions \$39,124.96: Our servers are almost 20 years old and our computers have been running very slow. Trustee Bayer motioned to approve ICS Solutions in the amount of \$39,124.96, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Approve: ICS Solutions \$5,940.00: This will be for our IT service. This is a per-month cost and it is broken down by hours per station. Trustee Bayer motioned to approve ICS Solutions in the amount of \$5,940.00, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Assured Partners \$18,646.00: This is for our Accidental Death and Personal Injury policy. Trustee Bayer motioned to approve Assured Partners in the amount of \$18,646.00, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Josh Koelper College \$334.50: This is for his college reimbursement. Trustee Davis motioned to approve Josh Koelper's college tuition reimbursement in the amount of \$334.50, seconded by Trustee Mahoney. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Audit proposals: Our accountant gave us a list of auditors. We received two proposals. Trustee Mahoney motioned to approve a four-year agreement with Costabile & Steffens, P.C., seconded by Trustee Bayer. Roll call noted and all voting members voted yes. The motion was passed.

Approve: Administrative Professional part time position: Trustee Mahoney motioned to approve the hiring of a part time Administrative Professional, not to exceed 1,000 hours annually, seconded by Trustee Bayer. Roll call noted and all voting members voted yes. The motion was passed.

Trustees Agenda:

Old Business: None

New Business:

Our accountant asked that we close the short term account and move that to the capital fund.

Accept resignation letter: Trustee Bayer motioned to accept the resignation letter of one of our members and authorized filling that position, seconded by Trustee Davis. Roll call noted and all voting members voted yes. The motion was passed.

McHenry County Fire Trustees meeting March 28, 2022:

Trustee Bayer motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classes of employees, the selection of person to fill a public office or discipline, performance or removal of the occupant of a public office, the purchase or lease of real property or setting of a price for sale or lease of district property and litigation – pending or probable, inviting in Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Fortunato, Attorney Miller and

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Administrative Professional Thompson, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed and the meeting closed at 9:39AM.

The meeting reopened at 10:42AM.

How will the new truck be paid for? We talked to BMO Harris about a seven year line of credit to be spread out in seven equal payments with the first payment due in May 2023. The current interest rate is 2.57%. There was some discussion on the capital replacement plan. It's possible that the orders we already made for an ambulance chassy and pick up will be cancelled because of the market. The plan would be to move the truck to Station 1 where it will go to all the accidents and provide extrication equipment. It would be district wide on some calls but it would also fall under its own district. The ambulance billing will be increasing which will go towards the capital purchases. The estimated old truck value is under \$100,000.00.

The Board directed the Chief to move forward with holding the purchase of the new ladder truck.

Trustee Mahoney left the meeting at 11:07AM.

Trustee Mahoney returned to the meeting at 11:10AM.

Trustee Davis motioned to adjourn, seconded by Trustee Bayser, all in favor say aye and the meeting closed at 11:17AM.

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President Milford Brown

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Secretary Bonnie Bayser

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