



HUNTLEY FIRE PROTECTION DISTRICT

11118 Main Street Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

Regular Meeting of the Board of Trustees of the Huntley Fire Protection District 4/19/2022 at 9:00AM Station One

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, Trustee Davis and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Fortunato, Attorney Miller, Administrative Professional Camp, members of the public and members of the Huntley Fire Protection District.

The meeting opened at 9AM

The meeting participants stood for the Pledge of Allegiance.

Public Comment – There were no public comments.

Presentations - Oath of Office was given to Michael Figolah who was sworn into office as Commissioner and Jill Camp, Administrative Professional.

Presentation by Tom Sawyer from Sawyer and Falduto. District Investment report on capital and operating, regarding the current state of the economy, portfolio and our interest

Treasurer's report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$689,033.30. Motion was seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We have \$ 2,519,544.93 in account balances and with \$1 million a month being for operating expenses we should be good. Our county tax money start coming in May. Trustee Davis motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Regular Board Meeting minutes from March 15, 2022, seconded by Trustee Mahoney. All voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Closed Board Meeting minutes from March 15, 2022, and that we are to keep them closed, seconded by Trustee Mahoney. All voting members voted yes. The motion was passed.

Trustee Bayser motioned to approve the Special Meeting minutes from March 17, 2022, seconded by Trustee Mahoney. All voting members voted yes. The motion was passed.

Correspondence – We received a thank you for our assistance to West Dundee fire while they attended a funeral.

Attorney Report – Attorney Miller discussed the following with the Board of Trustees.

Legislative Report – Nothing to report

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Review Tentative for fiscal year 2022-2023 Budget. A discussion was held on the tentative budget. Attorney Miller discussed fund balances with the Board of Trustees. Trustees will Approve at the May meeting

Approve: Tentative IGA between Village Lake in the Hills, Trustee Bayser motioned to approve the Agreement, seconded by Trustee Saletta. Roll call was taken. All voted yes. Motion was carried.

Approve: Tentative IGA between Village of Algonquin Trustee Bayser motioned to approve the Agreement, seconded by Trustee Saletta. Roll call was taken. All voted yes. Motion was carried.

Reappoint Pension Trustee: The minutes reflect that President Brown reappointed Chief Ravagnie as a trustee for the District's Firefighters Pension Fund.

9. Reports

a. General - Chief Ravagnie – We are currently up 303 calls for last year. Rob Territo is in surgery for a work-related injury on his finger. He will be able to come back under light duty. There was a shoring accident where an FF received some bruising. He will miss 1.5 days and will be back to shift. March 26 we will hold more F/T FF interviews. There are 7 remaining on the list. We hired N. Stadie to replace Ashley. Callie attended the Administrative Professionals Shriners Luncheon. The AFFI meeting was held. 90 members attended, they had a good turn out and good speakers.

b. Alarm Response – Report in packet.

c. EMS Dispatches – Trustee asked about an incident where an AED didn't work at Jameson's. Chief reported we were not involved in that discussion. No other questions.

d. Hospitals – DC Fortunato attend a Behavioral Health meeting. Question about social workers. Huntley has 1 social worker. No other questions.

e. Mobile Integrated Health- – Report submitted, No discussion.

f. Fire Prevention – Report submitted, No discussion.

g. Public Education – – Report submitted, No discussion.

h. Facilities – – Report submitted, No discussion.

i. Apparatus Maintenance – – Report submitted, No discussion.

j. Customer Service Surveys – Remains 88% positive. No discussion.

10. Reports – Chief Ravagnie

a. Committee Reports – Safety board attached meeting minutes, Labor Management met on 4/4, Foreign Fire Tax met on April 15th.

b. Insurance – nothing to report next meeting is on May 3rd

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- c. SEECOM – meeting held on 4/11. Looking to hire and 2 members coming off their training.
 - d. Board of Commissioners – Updated board on quarterly meetings
 - i. Approve Stipend \$250.00 D. Hopkins, \$250.00 L. Palermo, \$125.00 M. Figolah. Trustee Davis motioned to approve the stipends, seconded by Trustee Saletta. Roll call was taken. All voted yes. Motion was carried.
 - e. Fire Cost Recovery- \$8,643.04 - No questions.
 - f. Grant Applications- nothing to report on
 - g. Village / Counties- Monthly meeting with local fire and police departments. May 14 at the Public Library, we will host will be a community with the Police and SEECOM Event, Sensory Friendly Accessible First Responders Experience. This program is increase interaction with the community, caregivers, and disabilities.
 - h. Other: None to report
11. Old Business - None to report

New Business

- a. Approve: ICS Solutions \$35,388.00 for the implementation of Microsoft 365. Trustee Bayser motioned to approve the expense; Trustee Davis seconded. Roll call was taken. All members voted yes. Motion carried.
- b. Approve: William Ruth Landscape mowing \$ 16,000.00. Chief Ravagnie confirmed this service includes Station 5 and the Tower. Trustee Bayser motioned to approve the expense; Trustee Mahoney seconded. Roll call was taken. All members voted yes. Motion carried.
 - c. Approve: William Ruth Landscape mulch – detention \$18,560.00 Trustee Bayser motioned to approve the expense; Trustee Mahoney seconded. Roll call was taken. All members voted yes. Motion carried.
- d. Approve: Dinges Fire TICs \$18,645.00- Trustee Davis motioned to approve the expense, Trustee Bayser seconded. Roll call was taken. All members voted yes. Motion carried.
- e. Approve: Dinges Fire Gear \$39,500.00 - Trustee Davis motioned to approve the expense, Trustee Saletta seconded. Roll call was taken. All members voted yes. Motion carried.
- f. Approve: Foreign Fire Insurance Fund purchases – Reviewed planned items totaling \$26,049. Trustee Mahoney motioned to approve the expense; Trustee Davis seconded. Roll call was taken. All members voted yes. Motion carried.
- g. Approve: Kevin Billenstein College \$1,226.50 expense - Trustee Davis motioned to approve the expense, Trustee Bayser seconded. Roll call was taken. All members voted yes. Motion carried.
- h. Declare Surplus- Computers- Phones- White board- Printer, Servers. Trustee Davis motioned to approve the list of items presented, Trustee Bayser seconded. Roll call was taken. All members voted yes. Motion carried.

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i. Purchased 8 bricks honoring District members at the Firefighters Memorial Plaza in Elgin. Brick information given.

13. Trustees Agenda

a. Old Business – none.

b. New Business

c. Fire Trustees Association of McHenry County - Monday, April 25th – 4 people going to trustee training. Saletta needs to do online trustees training. Will cost \$60 fee. Was told to submit for reimbursement. Attorney Miller said he would talk to the office to find out why they are charging.

Trustee Bayser motioned to close the Regular Meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, Collective Bargaining matters or consideration of salary schedules for one or more classes of employees and the purchase or lease of real property or setting of a price for sale or lease of District property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Deputy Chief Fortunato, Attorney Miller, seconded by Trustee Davis. Roll call noted, all voting members voted yes. The motion was passed, and the meeting closed at 10:18AM.

The meeting reopened at 12:19PM.

Trustee Saletta motioned to authorize a two and a half percent increase in pay for Chief Scott Ravagnie, DC John Levendoski, DC Patrick Fortunato effective May 1, 2022, for the 2022-2023 fiscal year along with wage adjustment, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Mahoney motioned to adjourn, seconded by Trustee Davis. All in favor say aye and the meeting closed at 12:21PM.

President Milford Brown

Secretary Bonnie Bayser

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