



HUNTLEY FIRE PROTECTION DISTRICT

11118 Main Street Huntley, Illinois 60142
P 847-669-5066 F 847-669-0139

Regular Meeting of the Board of Trustees of the Huntley Fire Protection District

**2/20/2024 at 9:00am
Station One**

Trustee Brown called the Regular Meeting of the Board of Trustees to order. Roll call noted, present were Trustee Brown, Trustee Bayser, Trustee Saletta, and Trustee Mahoney. Also present were Chief Ravagnie, Deputy Chief Levendoski, Attorney Miller, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and members of the public and Huntley Fire Protection District. Absent was Trustee Davis.

The meeting opened at 9:00am.

Public Comments: None.

Presentations- Life Saving Awards: On December 9, 2023, a resident, Ken, woke up with trouble breathing. His wife, Barbara, then called 911. He was no longer responding, and the crews were dispatched for a cardiac arrest. The dispatcher on the line, Natalie, was wonderful and kept Barbara calm. Ken was then sent home from the hospital several days later, before being sent back and receiving three stents. Barbara was presented a lifesaving award, as well as Natalie and Huntley crew members Lt. Wojtowicz, Lt. Young, and firefighters Petska, Roddy, Rothbauer, Carlson, and Bublitz.

Members of the public and Huntley Fire Protection District left the meeting at 9:12am

Correspondence: We received thank you letters from Sycamore Fire and a Del Webb resident.

Treasurer's Report: Trustee Saletta motioned to approve the Treasurers Report and Accounts Payable in the amount of \$689,425.78, seconded by Trustee Bayser. Roll call noted and all voting members voted yes. The motion was passed.

Lauterbach and Amen Budget Report: We are looking good on our reserve funds. The report shows that we are 75% of the way through our budget, with our expenditures at 72%. Personnel costs are up; however, the ambulance revenue is also up. We are working on the budget for the next fiscal year. Trustee Saletta motioned to approve the Lauterbach and Amen Report, which is in the Board packet, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Regular minutes from December 19, 2023: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on December 19, 2023, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from December 19, 2023: Trustee Bayser motioned to approve the closed minutes from December 19, 2023, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Approval of Regular minutes from January 23, 2024: Trustee Bayser motioned to approve the minutes from the Regular Board meeting on January 23, 2024, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of Closed minutes from January 23, 2024: Trustee Bayser motioned to approve the closed minutes from January 23, 2024, and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Approval of 6-month review of Closed minutes- July - December 2023: Trustee Bayser motioned to approve the 6-month review of Closed minutes and keep them closed, seconded by Trustee Mahoney. Roll call noted, all voting members voted yes. The motion was passed.

Attorney Report: The CPIU was released and was at 3.4%. We are probably not looking at going over 5%. The Paid Leave for Workers Act started in January 2024. They can start using hours on April 1, 2024.

General Report: We are currently at 1,018 calls for the year, compared to 962 this time last year. No one is on light duty currently. We will have a member out at the end of March for surgery. We are hiring three new full-time members who will start on March 11, 2024. We put out the announcement for the Director of EMS position. We had two applicants. March 1, 2024 will be interviews with an in-house assessment center. We had a retirement, and the walkout went well. Deputy Chief Levendoski will be attending a chamber event at the high school on February 27, 2024 and doing a PowerPoint presentation. We had four part-time members scheduled to start but one declined our offer to go to the military, so three part-time members will start with the full-time members on March 11, 2024. Lt. Floyel is attending area high school job fairs. Chief has had phone calls with HR Green regarding rerouting the pond at Station 4. Our mechanic has been working on vehicles for other departments. Algonquin should be done today, and East Dundee will have another one coming up. We bought the used ambulance from Marengo and that should fill our needs for a while as our backup.

Alarm Response: Any questions? No.

EMS Dispatches: Any questions? No.

Hospitals Report: Any questions? No.

Mobile Integrated Health: Any questions? No.

Fire Prevention Report: Any questions? No.

Public Education Report: Any questions? No.

Customer Service Surveys: We are currently at 54% and all have been positive.

Facilities Report: Any questions? No.

Apparatus Maintenance: Any questions? No.

Committee Reports: Safety Committee met on January 26, 2024. Foreign Fire will meet on April 26, 2024. There is nothing scheduled for Labor Management.

Insurance: There is nothing to report, except that one member stated the telemedicine feature was great.

SEECOM: Nothing to report.

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief

Board of Commissioners: They met on February 9, 2024 for their quarterly meeting.

Fire Cost Recovery: We received a check for \$1,384.00.

Grant Applications: We are working on a radio grant.

Village/Countries: Deputy Chief Levendoski is working with the police and school on a training in August.

New Business:

Declare surplus 13 key secure boxes: These are outdated and have been replaced. Trustee Bayser made a motion to declare the 13 key secure boxes as surplus, seconded by Trustee Saletta. Roll call noted, all voting members voted yes. The motion was passed.

Ben Graff College Reimbursement \$699.00: Trustee Mahoney motioned to accept the college reimbursement in the amount of \$699.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Ambulance purchase: This is for a purchase of a used ambulance from Marengo. Trustee Mahoney motioned to approve the purchase of the ambulance in the amount of \$75,000.00, seconded by Trustee Bayser. Roll call noted, all voting members voted yes. The motion was passed.

Trustees Agenda:

New or Old Business:

Trustee Bayser motioned to close the regular meeting of the Board of Trustees and move into closed session for the appointment, employment, discipline, performance or dismissal of specific employees, and the purchase or lease of real property or setting of a price for sale or lease of district property, inviting in Chief Ravagnie, Deputy Chief Levendoski, Executive Administrator Callie Thompson, Administrative Assistant Tina Winters, and Attorney Miller, seconded by Trustee Saletta. All in favor say aye and the meeting closed at 9:43am.

Trustee Bayser motioned to close the closed meeting of the Board of Trustees and return to open session, seconded by Trustee Mahoney. All in favor say aye and the closed session meeting ended at 11:12am.

The regular meeting of the Board of Trustees reopened at 11:12am.

We will change our regular board meeting on March 19, 2024 to 4:00pm, and will have a special meeting for oaths of office and promotions at 5:30pm.

We received a bid for landscaping, but our current landscaping is still lower.

Trustee Saletta motioned to hire Daniel Wagner as Deputy Chief, seconded by Trustee Bayser. We will not be sending him to Laser and Associates. We plan to have him start April 15, 2024. Roll call noted, all voting members voted yes. The motion was passed.

Trustee Brown motioned to adjourn. All in favor say aye and the meeting closed at 11.19am.

President Milford Brown

Secretary Bonnie Bayser

Milford Brown	Bonnie Bayser	James Saletta	John Davis	Joseph Mahoney	Scott Ravagnie
President	Secretary	Treasurer	Trustee	Trustee	Fire Chief